

**REQUEST FOR PROPOSAL**

**RIGHT TO MAINTAIN PARKING AT CHITTAURGARH FORT, DISTT.  
CHITTAURGARH, RAJASTHAN  
ARCHAEOLOGICAL SURVEY OF INDIA  
UNDER JODHPUR CIRCLE, JODHPUR (RAJASTHAN)  
FOR THE PERIOD FROM 01-05-2019 to 31-03-2020**

**REFERENCE NO. : - Tender No-70-R/CTR/PARKING/2019-M**



**GOVERNMENT OF INDIA  
MINISTRY OF CULTURE  
ARCHAEOLOGICAL SURVEY OF INDIA**

**Superintending Archaeologist  
Archaeological Survey of India  
Jodhpur Circle, Jodhpur**


**Section-1**

**Table — A Time and Work Frame**

**RIGHT TO MAINTAIN PARKING AT CHITTAURGARH FORT, DISTT. CHITTAURGARH,  
RAJASTHAN  
ARCHAEOLOGICAL SURVEY OF INDIA  
UNDER JODHPUR CIRCLE, JODHPUR (RAJASTHAN)  
FOR THE PERIOD FROM 01-04-2019 to 31-03-2020**

**CRITICAL DATE SHEET**

1.	Date of Issue of Tender	29.03.2019
2.	Bid Document Download / Sale Start Date	29.03.2019
3.	Date of Pre Bid Conference-For clarifying issues and doubts, if any, about specification of tender and services projected in Bid document.	-----
4.	Start date for submission of filled-in tender document.	29.03.2019
5.	Bid Submission End Date	10.04.2019 up to 15:00 Hrs.
6.	Date of opening of Technical/Financial Bid	11.04.2019 up to 15:00 Hrs.
7.	Validity of Bid	-----

  
**Superintending Archaeologist  
Archaeological Survey of India  
Jodhpur Circle, Jodhpur**

Superintending Archaeologist

Dear Sir,

1. The Archaeological Survey of India Jodhpur Circle, Jodhpur invites Online Bids in the prescribed form under the single Bid system i.e. Financial Bid for the right to maintain parking at Chittaurgarh Fort, Distt. Chittaurgarh for the period from 01.05.2019 to 31.03.2020.
2. The system of e-tendering shall be adopted, comprising of Financial Bid.  
**Document Download: Tender documents may be downloaded from CPPP website <https://eprocure.gov.in/eprocure/app> as per the schedule as given in CRITICAL DATE SHEET.**  
Financial Bid should inter alia indicate item wise price and other commercial/financial terms against the items mentioned in the Tender Documents.
3. **Bid Submission:** Applicants/intending or interested Bidders are invited to submit their online proposal after carefully reading the Request for Proposal (RFP) by providing.  
(a) Financial Bid, separately, clearly mentioning financial proposal respectively.  
Such proposal are to be submitted online within the stipulated date and time as mentioned in the bid document as given in CRITICAL DATE SHEET.  
Bids shall be submitted online only at CPPP website:  
**<https://eprocure.gov.in/eprocure/app>**  
Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
4. **Earnest Money/Tender Fee Deposit:** The Hard Copy of original payment instruments in respect of cost of earnest money/tender fee must be delivered to the O/o The Superintending Archaeologist, Archaeological Survey of India, Arid Forest Research Institute Campus, New Pail Road, Jodhpur- 342005 on or before Bid opening date/time as mentioned in critical date sheet. Tendered shall likely to be liable for legal action for non-submission of original payment instrument like D.D. etc. against the submitted Bid. The offer without EMD will be rejected summarily.
5. The EMD should be submitted separately to O/o The Superintending Archaeologist, Archaeological Survey of India, Arid Forest Research Institute Campus, New Pail Road, Jodhpur- 342005 who is the tender inviting authority
6. **Minimum Auction Amount: - Rs. 16,00,000/- (Rupees Sixteen Lakh only)**

Address for communication, are as given below:-

Contact Person	Superintending Archaeologist
Address for communication	<b>O/o The Superintending Archaeologist, Archaeological Survey of India, Arid Forest Research Institute Campus, New Pail Road, Jodhpur- 342005.</b> <b>Ph. No. - 0291-2722090-91.</b> Email Id- <a href="mailto:circlejdh.asi@gmail.com">circlejdh.asi@gmail.com</a> / <a href="mailto:circlejodhpur.asi@gov.in">circlejodhpur.asi@gov.in</a>

**Superintending Archaeologist**  
Archaeological Survey of India  
Jodhpur Circle, Jodhpur



Government of India  
Ministry of Culture  
Archaeological Survey of India  
Jodhpur Circle, Jodhpur

Arid Forest Research Institute Campus,  
Krishi Upaj Mandi, New Pali Road, Jodhpur 342005  
E-mail: circlejdh.asi@gmail.com PH: 0291-2722091

**Notice Inviting Tender**

The Superintending Archaeologist, Archaeological Survey of India, Jodhpur Circle, Jodhpur on behalf of the President of India, invites online e-tender for the right to maintain parking at Chittaurgarh Fort, Distt. Chittaurgarh for the period from 01-05-2019 to 31-03-2020

**Eligibility Criteria:-**

1. The bidders should be Citizen of India.
2. The bidders should be Aadhar Card holder.
3. Minimum Auction Amount should be 16, 00,000/-
4. The bidder should submit EMD 2.5% of the quoted bid amount.
5. The bidders should submit Tender Fee of Rs. 1000/-
6. The bidders should have minimum two years experience of maintaining parking.
7. The bidders should have valid registration.
8. The eligible Contractors must upload their tender documents along with other supporting documents like Pan, Aadhar, Registration Number, GSTIN, Experience Certificate and previous two years returns online only at CPPP website: <https://eprocure.gov.in/eprocure/app> up to 15:00 hours on 10.04.2019 which will be opened on dated 11.04.2019 at 15:00 hours.

Tender documents is available at CPPP website: <https://eprocure.gov.in/eprocure/app>

The Earnest Money/Tender Fee should be in the form of Demand Draft/Bankers Cheque drawn in favour of the "SUPERINTENDING ARCHAEOLOGIST, ARCHAEOLOGICAL SURVEY OF INDIA JODHPUR CIRCLE" drawn in any scheduled bank guaranteed by the Reserve Bank of India Payable at Jodhpur must reach this office on or before 15:00 hours of 10.04.2019 which must be submitted to this office in a separate sealed cover super scribing as "E.M.D./Tender Fee for the Right to Maintain Parking at Chittaurgarh Fort, Distt. Chittaurgarh for the Period from 01.05.2019 to 31.03.2020"

Tenders of the bidders who does not deposit earnest money/tender fee in favour of the Superintending Archaeologist, Archaeological Survey of India, Jodhpur Circle in the prescribed form will be liable to be summarily rejected.

Conditions and tender forms can be downloaded from website <https://eprocure.gov.in/eprocure/app> or [www.asi.nic.in](http://www.asi.nic.in)



Superintending Archaeologist

Superintending Archaeologist  
Archaeological Survey of India  
Jodhpur Circle, Jodhpur



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**Government of India**  
**Ministry of Culture**  
**Archaeological Survey of India**  
**Jodhpur Circle, Jodhpur**


**Terms and Condition –Notice Inviting Tender**

**Read Terms and Conditions before Filling up the Schedule Sign on All Pages**

1. Online E- Tenders are hereby invited on behalf of the President of India by Superintending Archaeologist, Archaeological Survey of India, Jodhpur Circle for the right to maintain parking at Chittaurgarh Fort, Distt. Chittaurgarh for the period from 01.05.2019 to 31.03.2020
2. The contractors should upload their tender documents online only at CPPP website: <http://eprocure.gov.in/eprocure/app> up to 15:00 hours of 10.04.2019 which will be opened on dated 11.04.2019 at 15:00 hours.
3. The tender form can be seen/downloaded from our website:- [www.asi.nic.in](http://www.asi.nic.in) and e-portal <http://eprocure.gov.in/eprocure/app>
4. Tender forms will be stopped one day before the date fixed for opening of tenders. Earnest Money Deposit should be 2.5% of the quoted bid amount and Tender fee of Rs. 1000/- should be submitted to this office in a separate sealed cover superscribing as **“E.M.D. for the Right to Maintain Parking at Chittaurgarh Fort, Distt. Chittaurgarh for the Period from 01.05.2019 to 31.03.2020”** and should reach this office on or before 10.04.2019 at 15:00 hrs.
5. The bidder, whose bid is accepted, will be required to furnish a security deposit 10 % of bidding cost in the form of Bank Guarantee or Fixed Deposit Receipt (F.D.R.) made in the name of the Company/Firm/Agency/Contractor but by hypothecated/pledged in favour of the Superintending Archaeological Survey of India, Jodhpur Circle, Jodhpur drawn on scheduled bank on the due date fulfilment of his contract, (*unless exempted*).
6. The right of acceptance of a tender lies with Superintending Archaeologist, Archaeological Survey of India, Jodhpur Circle who does not bind himself to accept the highest tender and reserves himself the authority to reject any or all of the tenders received without assignment of any reason. All tenders in whom any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
7. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the renderers who resort to canvassing will be liable to rejection.
8. All rates shall be quoted in the proper form of the tender alone.
9. On acceptance of the tender, the name of the accredited representative (s) of the bidder who would be responsible for taking instructions from the Engineer in charge shall be communicated to the Engineer in charge.
10. The Superintending Archaeologist, Archaeological Survey of India, Jodhpur Circle does not bind himself to accept the highest or any tender and reserves to himself the right of accepting the whole or any part of the tender and tenderer shall be bound to perform the same at the rates quoted.
11. The bidder shall not be permitted to tender for lease in the ASI circle (responsible for award and execution of the leases) in which his near relative is posted as an officer in any capacity between the grades of Superintending Engineer and Assistant (both inclusive). He shall also intimate the names of persons who are working with him in capacity or are subsequently employed by him and who are near relative to any Gazetted officer in ASI or in the Ministry of Tourism and Culture by the bidder should render him liable to be removed from the approved list of contractors of this Department.

**Superintending Archaeologist**  
**Archaeological Survey of India**  
**Jodhpur Circle, Jodhpur**

12. The bidders shall give a list of Non-Gazetted employees related to him.
13. No Engineer of Gazetted rank or other Gazetted officer employed in the Engineering of Administrative duties in an Engineering of the Government of India is aforesaid before submission of the tender of engagement in the lease.
14. If any bidder withdraws his tender before the said period or make any modifications in the terms and conditions of the tender, will not be accepted by the department. Then the government shall forfeit 100% of the said earnest money absolutely.
15. The highest bidder should remit the entire amount of the bid immediately.
16. Failure to remit the bid amount. The highest bidder should forfeit the E.M.D. amount and the expenditure of re bidding to be borne by the highest bidder.
17. The highest bidder should not make any damage to the centrally protected monuments during the lease period failure to the above conditions; action will be taken against the lease violation of AMASR act.
18. During the lease period, the fee should be collected for **Two Wheelers Rs. 5/-, Three Wheelers Rs. 10/-, Private Jeep/Car etc. Rs. 15/-, Taxi/Tractor Trolley Rs. 20/-, Mini Bus/Truck Rs. 50/- & Big Bus Rs. 100/-** and a board to the effect should be displayed visibly.
19. The lease should maintain the area neat and tidy condition.
20. The right will be for the period of lease only and the right will automatically come to the Archaeological survey of India after completion of lease period.
21. The lease should not sub lease the leased location.
22. The highest bidder should abide by the rules and regulations of Archaeological Survey of India.
23. Instruction of the local representative of the ASI should be strictly adhered to.
24. Contravention of the above condition (s) may lead to the cancellation of the lease.

  
Superintending Archaeologist  
Archaeological Survey of India  
Jodhpur Circle, Jodhpur



**Government of India  
Ministry of Culture  
Archaeological Survey of India  
Jodhpur Circle, Jodhpur**

Arid Forest Research Institute Campus,  
Krishi Upaj Mandi, New Pali Road, Jodhpur 342005  
E-mail: circlejdh.asi@gmail.com PH: 0291-2722091

**Tender Document**

Tender for the Right to Maintain Parking at Chittaurgarh Fort for the period from 01-05-2019 to 31-03-2020

I/We hereby tender for the right described in the under mentioned Memorandum according to the specification and that the rates specified therein subject to the conditions of the contract.

**MEMORANDUM**

Earnest Money: - 2.5% of the quoted bid amount.

Minimum Auction Amount:- 16,00,000/-

S.No.	Description for the right	Amount (Rs.)	Rate in words
1	Right to Maintain Parking at following Places at Chittaurgarh Fort for the period from 01.05.2019 to 31.03.2020 (i) Navlakha Bhandar/Opposite Sringar Chori (Near View Point) (ii) Near Cafeteria (iii) Near Meera Temple (iv) Near Padmini Palace		

**Signature of the Tenderer:-**

**Address of the Tenderer:-**

  
**Superintending Archaeologist  
Archaeological Survey of India  
Jodhpur Circle, Jodhpur**


### **Declaration**

Should this tender be accepted, I/We hereby agree to abide by and fulfil all the terms and provisions of the said conditions annexed hereto so far as applicable, and/or in default thereof to forfeit and pay to the president of India or his successor in office the sum of money mentioned in the said conditions A sum of \*

..... is herewith forwarded by Demand Draft as Caution Deposit. If I/We fail to exercise the tender rights specified in the above Memorandum in Accordance with the terms and conditions of the contract I/We agree that the said President of his successors in office shall, without prejudice to any other right or remedy, shall be retained by him towards such security deposit. I/we further agree that the said President or his successors in office shall also be at liberty to cancel the acceptance of the tender if I/we fail to deposit security amount to aforesaid.

**Signature of the Tenderer:-**

**Address of the Tenderer:-**

  
Superintending Archaeologist  
Archaeological Survey of India  
Jodhpur Circle, Jodhpur



\* Please furnish below the details of the demand draft.

Particulars	Name of Bank & Place	D.D. No. & Date	Amount Rs.
EMD			
Tender Fee			

\* Please furnish below the details of the documents

S.No.	Documents	Number	Enclosed (Yes/No)
1.	Aadhar Card		
2.	Pan Card		
3.	GSTIN		
4.	Registration		
5.	Experience Certificate (Last Two years)		
6.	Annual Turnover (ITR for last two years)		
7.	Other documents		

Signature of the Tenderer:-

Address of the Tenderer:-

Phone No.:-

Mob. No.:-


Signature of witness:-

Address of the Witness:-

Dated the 2019

The above tender is hereby accepted by me on behalf of the president of India.

Dated the 2019

  
Superintending Archaeologist  
Archaeological Survey of India  
Jodhpur Circle, Jodhpur

Signature of the officer  
By whom the tender is accepted.

## **INSTRUCTIONS FOR ONLINE BID SUBMISSION**

The bidders are required to submit soft copies of their bids electronically on the CPP Portal using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at <https://eprocure.gov.in/eprocure/app>.

### **Registration**

1. Bidders are required to enrol on the e-procurement module of the Central Public Procurement Portal (URL <https://eprocure.gov.in/eprocure/app>) by clicking on the link "**Online Bidder Enrolment**" on the CPP Portal which is free of charge.
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
4. Upon enrolment the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key Usage) issued by any certifying authority recognized by CCA India (e.g. sify/NCode/EMudhra etc.) with their profile.
5. Only one valid DSC should be registered by a Bidder, Please note that the Bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
6. Bidder then logs in to the site through the secured long-in by entering their user ID/password and the password of the DSC/e-Token.

### **SEARCHING FOR TENDER DOCUMENTS**

1. There are various search options built in the CPP Portal. To facilitate Bidders to search active tenders by several parameters. These parameters could include tender ID, Organization Name, Location, Date, Value etc. there is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, form of Contract, Location, Date, other keywords etc to search for a tender published on the CPP Portal.
2. Once the Bidders have selected the tenders they are interested in they may download the required documents/tender schedules. These tenders can be moved to the respective My Tenders' folder. This would enable the CPP Portal to intimate the Bidders through SMS/E-mail in case there is any corrigendum issued to the tender document.

3. The bidder should make a note of the unique tender ID assigned to each tender, in case they want to obtain any clarification/help from the Helpdesk.

### **PREPARATION OF BIDS**

1. Bidder should take into account any corrigendum published on the tender document before submitting their Bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid please note the number of covers in which the bid documents have to be submitted. The number of documents including the names and content of each of the document that need to be submitted any deviations from these may lead to rejection of the bid.
3. Bidder in advance should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/XLS/RAR/DWF/JPG formats bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned documents.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc) has been provided to the Bidders. Bidders can use "My space" or "Other important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My space" area while submitting a Bid, and need not be uploaded again and again. This will lead to a reduction in the time required for Bid submission process.

### **SUBMISSION OF BIDS**


1. Bidder should log into the site well in advance for bid submission so that they can upload the Bid in time i.e. on or before the Bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender documents.
3. Bidders has to select the payment option as 'offline' to pay the tender fee/EMD as applicable and enter details of the instrument.
4. Bidder should prepare the EMD as per the instruction specified in the tender document. The original should be posted/couriered/given in person to the concerned official latest by the last date of Bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent should tally with the details available in the scanned copy and the data entered during Bid submission time. Otherwise the uploaded bid will be rejected.
5. Bidders are requested to note that they should necessarily submit their financial Bids in the format provided and no other format is acceptable. If the

price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

6. The server time (which is displayed on the bidders dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening the bids etc. the bidder should follow this time during bid submission.
7. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
8. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
9. Upon the successful and timely submission of Bids (i.e. after clicking 'Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
10. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as entry pass for any bid opening meetings.

#### **ASSISTANCE TO BIDDERS**

1. Any queries relating to the tender document and the terms and condition contained therein should be addressed to the tender inviting authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online bid submission or queries related to CPP Portal in general may be directed to the 24x7 Help Desk Number 0120-4200462, 0120-4001002.

  
**Superintending Archaeologist**  
Archaeological Survey of India  
Jodhpur Circle, Jodhpur

**TENDER ACCEPTANCE LETTER**

(To be given on Company Letter Head)

To,  
Superintending Archaeologist  
Archaeological Survey of India  
Arid Forest Research Institute  
Krishi Upaj Mandi, New Pali Road  
Jodhpur-342005

Date:-

Sub: - Acceptance of Terms & Conditions of Tender.

Tender Reference No:.....


Name of Tender / Work: - Right to maintain parking at Chittaurgarh Fort, Distt. Chittaurgarh

Dear Sir,

1. I/We have downloaded/obtained the tender document(s) for the above mentioned 'Tender/work' from the web site(s) namely:.....  
.....
2. I/ We hereby certify that I/we have read the entire terms and conditions of the tender documents from Page No..... to.....(including all documents like annexure(s),schedule(s),etc.,). Which form part of the contract agreement and I /we shall abide hereby by the terms conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organization to have also been taken into consideration, while submitting this acceptance letter.
4. I/ We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
5. I/ We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

  
**Superintending Archaeologist**  
Archaeological Survey of India  
Jodhpur Circle, Jodhpur

