

REQUEST FOR PROPOSAL


**RIGHT TO MAINTAIN PARKING AT KUMBHALGARH FORT,
DISTT.RAJSAMAND,UNDER
ARCHAEOLOGICAL SURVEY OF INDIA
JODHPUR CIRCLE, JODHPUR(RAJASTHAN)**

F.No. 05/194/K'garh/Parking/2022-23-M-(VIII)

REFERENCE NO.: - Tender/Auction No-01 (R)/2024-25



**GOVERNMENT OF INDIA
MINISTRY OF CULTURE
ARCHAEOLOGICAL SURVEY OF INDIA**


Superintending Archeologist
Archaeological Survey of India
Jodhpur Circle, Jodhpur

Section-1


Table — A Time and Work Frame

**RIGHT TO MAINTAIN PARKING AT KUMBHALGARH FORT, DISTT. RAJSAMAND, UNDER
ARCHAEOLOGICAL SURVEY OF INDIA
JODHPUR CIRCLE, JODHPUR (RAJASTHAN)
FOR THE PERIOD FROM 01-07-2024 to 30-06-2025**

CRITICAL DATE SHEET

1.	Publishing Date	27.05.2024	18:00 Hrs.
2.	Document Download/Sale Start Date	27.05.2024	18:00 Hrs.
3.	Seek Clarification Start Date	-	-
4.	Seek Clarification End Date	-	-
5.	Pre Bid Meeting Date	-	-
6.	Bid Submission Start Date	27.05.2024	18:00 Hrs.
7.	Bid Submission Closing Date	03.06.2024	12:00 Hrs.
8.	Bid Opening Date	04.06.2024	12:30 Hrs.
9.	Bid Validity Date	60 Days	-

Superintending Archaeologist


Superintending Archeologist
Archaeological Survey of India
Jodhpur Circle, Jodhpur

Superintending Archaeologist
Archaeological Survey of India
Jodhpur Circle, Jodhpur

Dear Sir,

1. The Archaeological Survey of India Jodhpur Circle, Jodhpur invites Online Bids in the prescribed form under the double Bid system i.e. Financial Bid for the **right to maintain parking at Kumbhalgarh Fort, Distt. Rajsamand for the period from 01.07.2024 to 30.06.2025.**
2. The system of e-tendering/e-auctioning shall be adopted, comprising of Financial Bid.

Document Download: Tender/Auction documents may be downloaded from CPPP

website <https://eprocure.gov.in/eprocure/appwww.asi.nic.in> & www.asijodhpurcircle.in as per the schedule as given in CRITICAL DATE SHEET.


Financial Bid should inter alia indicate item wise price and other commercial/financial terms against the items mentioned in the Tender Documents.

3. **Bid Submission:** Applicants/intending or interested Bidders are invited to submit their online proposal after carefully reading the Request for Proposal (RFP) by providing.
(a) Financial Bid, separately, clearly mentioning financial proposal respectively. Such proposal are to be submitted online within the stipulated date and time as mentioned in the bid document as given in CRITICAL DATE SHEET.
Bids shall be submitted online only at CPPP website:
<https://eprocure.gov.in/eprocure/app>
Bid documents may be scanned with 300 dpi with black and white option.
4. **Earnest Money&Tender/Auction Fee Deposit:** The Hard Copy of original payment instruments in respect of cost of earnest money/tender fee must be delivered to the O/o The Superintending Archaeologist, Archaeological Survey of India, 1st&2nd Floor, Telephone Exchange Building, Kamla Nehru Nagar, Jodhpur- 342003 on or before Bid closing date/time as mentioned in critical date sheet. Tendered shall likely to be liable for legal action for non-submission of original payment instrument like D.D. etc. against the submitted Bid. The offer without EMD will be rejected summarily. Tender/Auction Fee/EMD is to be supplied by all the bidders except those who are registered with Central Purchase Organization National Small Industries Corporation (NSIC) or as per applicability of exemption.
5. The EMD&Tender/Auction Fee should be submitted separately to O/o The Superintending Archaeologist, Archaeological Survey of India, 1st&2nd Floor, Telephone Exchange Building, Kamla Nehru Nagar, Jodhpur- 342003 who is the tender/auction inviting authority.

6. **Tender Fee: - Rs. 500/- (Rupees Hundred only).**
7. **EMD: - 42,200/- (Rupees Forty Two ThousandsTwo Hundred only)**
8. **Minimum Auction Amount: -Rs.16,85,000/- (Rupees Sixteen Lakh Eighty Five Thousandonly)**

Address for communication, are as given below:-

Contact Person	Superintending Archaeologist
Address for communication	O/o The Superintending Archaeologist, Archaeological Survey of India, 1st&2nd Floor, Telephone Exchange Building, Kamala Nehru Nagar, Extension-III, Jodhpur- 342003. Ph.No. - 0291-2750029-30. Email Id- circlejdh.asi@gmail.com/circlejodhpur.asi@gov.in


Superintending Archeologist
 Archaeological Survey of India
 Jodhpur Circle, Jodhpur



**Government of India
Ministry of Culture
Archaeological Survey of India
Jodhpur Circle, Jodhpur**

1st&IInd Floor, Telephone Exchange Building,
Kamala Nehru Nagar, Extension III, Jodhpur- 342003
E-mail: circlejdh.asi@gmail.com PH: 0291-2750029

Notice Inviting Tender/Auction

1. On behalf of the President of India, e-tender/e-Auction is invited under double bid i.e. Financial Bid from reputed, experienced and financially sound Companies/Firms/Agencies for **"RIGHT TO MAINTAIN PARKING AT KUMBHALGARH FORT, DISTT. RAJSAMAND, RAJASTHAN FOR THE PERIOD FROM 01.07.2024 TO 30.06.2025"**.
2. Complete e-tender/e-auction Document can be downloaded from the websites i.e. **www.asi.nic.in** & **https://eprocure.gov.in/eprocure/app** & **www.asijodhpurcircle.in**.

**Bids shall be submitted only online at CPPPwebsite:
https://eprocure.gov.in/eprocure/app.**

Interested Companies/Firms/Agencies may submit/deposit the Tender/Auction fee Rs. 500/- (Rupees Five Hundred only) and Earnest Money Rs. **42,200/- (Rupees Forty Two Thousands Two Hundred only)** in the form of demand draft on or before bid closing date/time as mentioned in critical date sheet (**i.e. dated 03.06.2024 up to 12:00 Hrs.**) to the tender/Auction box in O/o Superintending Archaeologist, Archaeological Survey of India, 1st&IInd Floor, Telephone Exchange Building, Kamala Nehru Nagar, Extension III, Jodhpur- 342003.

3. No e-tender/e-Auction shall be entertained after this deadline under any circumstances what so ever. The bid of will be opened on **dated 04.06.2024 at 12:30 Hrs.** in the presence authorized representative of bidders as may wish to be personally present.
4. The Competent Authority, ASI, Jodhpur Circle reserves the right to amend or withdraw any of the terms and conditions contained in the Tender/Auction Document or to reject any or all tenders/auctions without giving any notice or assigning any reason. The decision of the Competent Authority, ASI, Jodhpur Circle in this regard shall be final and binding on all parties in all circumstances.

Superintending Archaeologist
Archaeological Survey of India
Jodhpur Circle
For and on behalf of the President of India

Copy to:

1. Notice Board
2. Website of this Department

PART-A

Pre-Qualification Criteria:-

Please furnish below the details of the demand draft.

Particulars	Name of Bank & Place	D.D. No. & Date	Amount Rs.
EMD			
Tender/Auction Fee			

PART-B

Eligibility Criteria:-Online submission of following requisite documents related to each eligibility criteria is compulsory, in absence of requisite documents, the bid will summarily be rejected.

S.No.	Criteria	Supporting Documents	Yes/No (Also fill the table below in this regard)
1.	Aadhar Card	Copy of Aadhar Card	
2.	Pan Card	Copy of PAN Card	
3.	The Company/Firm/Agency should submit the annual turnover for the two year (i.e. 2022-23 & 2023-24)	Certificate from Statutory Auditor of the firm (Balance Sheet will not be considered) (If 2023-24 is not audited, 2021-22 will be taken into consideration)	
4.	The Company/ Firm/Agency should be registered with the appropriate registration authority.	Registration certificate of the Company/Firm/Agency should be submitted	
5.	The Company/Firm/Agency should have experience in maintaining parking in Government/Private	Copies of Work Orders should be submitted	

	Companies/Bank etc.		
6.	The Company/Firm/Agency should be registered with the GST Department.	Copy of the GST registration certificate from the appropriate authorities should be submitted	
7.	Income tax return for the two years (2022-23& 2023-24)	Copy of the IT return for the all of these years should be provided (if 2023-24 is not audited, IT return for the year 2021-2022 will be taken into consideration)(Balance Sheet will not be considered)	
8.	Declaration of blacklisting	Declaration of blacklisting provided as Annexure-I should be submitted on company's letter head	
9.	Tender Acceptance Letter	Tender Acceptance Letter provided as Annexure-II should be submitted on company's letter head.	

Company/Firm/Agency:-

Signature of the Tenderer/Auctioneer:-

Address of the Tenderer/Auctioneer :-

Phone No.:-

Mob. No.:-

Signature of witness:-

Address of the Witness:-

Dated the 2024

The above tender/auction is hereby accepted by me on behalf of the president of India.

Dated the 2024

Signature of the officer

By whom the tender/Auction is accepted



**Government of India
Ministry of Culture
Archaeological Survey of India
Jodhpur Circle, Jodhpur**

1st&IInd Floor, Telephone Exchange Building,
Kamala Nehru Nagar, Extension III, Jodhpur- 342003
E-mail: circlejdh.asi@gmail.com PH: 0291-2750029

Tender/Auction Document

**Tender/Auction for the right to maintain parking at Kumbhalgarh Fort,
Distt. Rajsamand for the period from 01.07.2024 to 30.06.2025**

I/We hereby tender/auction for the right described in the under mentioned Memorandum according to the specification and that the rates specified therein subject to the conditions of the contract.

MEMORANDUM


Earnest Money: - Rs. 42,200/- Minimum Auction Amount: - 16,85,000/-

S.No.	Description for the right	Amount (Rs.)	Amount in words
1	Right to maintain parking at Kumbhalgarh Fort, Distt. Rajsamand for the period from 01.07.2024 to 30.06.2025		

Rate should be quoted only in prescribed BOQ available with the tender/Auction documents at CPPP Portal<http://eprocure.gov.in/eprocure/app>. The rate quoted in prescribed BOQ will only be taken into consideration.

Signature of the Tenderer/Auctioneer:-

Address of the Tenderer /Auctioneer:-


Superintending Archeologist
Archaeological Survey of India
Jodhpur Circle, Jodhpur

DECLARATION

(To be given on Company Letter Head)

1. I, _____ Son/Daughter of Shri _____ signatory of the company/agency/firm mentioned above, is competent to sign this declaration and execute this tender/auction document:
2. I have carefully read and understood all the terms and conditions of the tender/auction and undertake to abide by them:
3. My agency has not been blacklisted/ debarred from participating in tender/auction of any Ministry/ Department of Government of India and Government of India undertaking in the last Three (3) Years as on date of opening of this Tender/Auction.
4. The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief.
5. I/we am/ are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my tender/Auction at any stage besides liabilities towards prosecution under appropriate law:


Signature of authorized person(s)

Date:

Full Name:

Place:

Seal:


Superintending Archeologist
Archaeological Survey of India
Jodhpur Circle, Jodhpur

TENDER/AUCTION ACCEPTANCE LETTER

(To be given on Company Letter Head)

To,
Superintending Archaeologist
Archaeological Survey of India
Kamala Nehru Nagar, Extension III,
Jodhpur-342003

Date:-

Sub: - Acceptance of Terms & Conditions of Tender/Auction.

Tender/Auction Reference No:.....


Name of Tender/Auction / Work: - **Right to maintain parking at Kumbhalgarh Fort, Distt. Rajsamand for the period from 01.07.2024 to 30.06.2025.**

Dear Sir,

1. I/We have downloaded/obtained the tender document(s) for the above mentioned 'Tender/Auction work' from the web site(s) namely:.....
2. I/ We hereby certify that I/we have read the entire terms and conditions of the tender/Auction documents from Page No..... to.....(including all documents like annexure(s),schedule(s),etc.,). Which form part of the contract agreement and I /we shall abide hereby by the terms conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organization to have also been taken into consideration, while submitting this acceptance letter.
4. I/ We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
5. I/ We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)


Superintending Archeologist
Archaeological Survey of India
Jodhpur Circle, Jodhpur



**Government of India
Ministry of Culture
Archaeological Survey of India
Jodhpur Circle, Jodhpur**


Terms and Condition –Notice Inviting Tender/Auction

Read Terms and Conditions before Filling up the Schedule Sign on All Pages

1. Online E-Tenders/E-Auctions are hereby invited on behalf of the President of India by Superintending Archaeologist, Archaeological Survey of India, Jodhpur Circle for the **Right to maintain parking at Kumbhalgarh Fort, Distt. Rajsamand for the period from 01.07.2024 to 30.06.2025.**
2. The contractors should upload their tender/Auction documents online only at CPPP website: <http://eprocure.gov.in/eprocure/appon> or before bid closing date i.e. 03.06.2024 up to 12:00 Hrs. which will be opened on dated 04.06.2024 at 12:30 Hrs.
3. The tender/Auction form can be seen/downloaded from our website: www.asi.nic.in/www.asijodhpurcircle.in and e-portal <http://eprocure.gov.in/eprocure/app>.
4. Tender/Auction forms will be stopped one day before the date fixed for opening of tenders. Earnest Money Deposit Rs. 42,200/- and Tender fee of Rs. 500/- should be submitted to this office in a separate sealed cover superscribing as **"E.M.D.&Tender/Auction Fee for the Right to maintain parking at Kumbhalgarh Fort, Distt. Rajsamand for the period from 01.07.2024 to 30.06.2025"** and should be reach to this office on or before the bid closing date/time as mentioned in critical date sheet (i.e. dated 03.06.2024 up to 12:00 Hrs.).
5. **The bidder, whose bid is accepted, will be required to furnish a security deposit 10% of bidding cost in the form of Bank Guarantee or Fixed Deposit Receipt (F.D.R.) made in the name of the Company/Firm/Agency/Contractor but by hypothecated/pledged in favour of the Superintending Archaeologist, Archaeological Survey of India, Jodhpur Circle, Jodhpur drawn on scheduled bank on the due date fulfilment of his contract.**
6. The right of acceptance of a tender/auction lies with Superintending Archaeologist, Archaeological Survey of India, Jodhpur Circle who does not bind himself to accept the highest tender/Auction and reserves himself the authority to reject any or all of the tenders/auctions received without assignment of any reason. All tenders/auctions in whom any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
7. Canvassing in connection with tenders/auctions is strictly prohibited and the tenders/auctions submitted by the renderers who resort to canvassing will be liable to rejection.
8. All rates shall be quoted in the proper form of the tender/auction alone.
9. On acceptance of the tender, the name of the accredited representative (s) of the bidder who would be responsible for taking instructions from the in-charge shall be communicated to the in-charge.
10. The Superintending Archaeologist, Archaeological Survey of India, Jodhpur Circle does not bind himself to accept the highest or any tender/auction and reserves to himself the right of accepting the whole or any part of the tender/auction and tenderer/auctioneer shall be bound to perform the same at the rates quoted.
11. The bidder shall not be permitted to tender/auction for lease in the ASI circle (responsible for award and execution of the leases) in which his near relative is posted as an officer not below then the Gazetted officer. He shall also intimate the names of persons who are

working with him in capacity or are subsequently employed by him and who are near relative to any Gazetted officer in ASI or in the Ministry of Tourism and Culture by the bidder should render him liable to be removed from the approved list of contractors of this Department.

12. The bidders shall give a list of Non-Gazetted employees related to him.
13. If any bidder withdraws his tender/auction before the said period or make any modifications in the terms and conditions of the tender, will not be accepted by the department. Then the government shall forfeit 100% of the said earnest money absolutely.
14. The highest bidder should remit the entire amount of the bid immediately.
15. **Failure to remit the bid amount. The E.M.D. amount of highest bidder will be forfeit and the expenditure of re-bidding to be borne by the highest bidder.**
16. The highest bidder should not make any damage to the centrally protected monuments during the lease period failure to the above conditions; action will be taken against the lease violation of AMASR act.
17. During the contract period, the fee should be collected for **Two Wheelers Rs. 10/-, Three Wheelers Rs. 20/-, Four Wheelers (Jeep/Car/Taxi/Tractor Trolley/LMV etc.) Rs. 40/-, Mini Bus/Bus/Truck/HMV etc. Rs. 80/-** and a board to the effect should be displayed visibly.
18. The lease should maintain the area neat and tidy condition.
19. The right will be for the period of lease only and the right will automatically come to the Archaeological survey of India after completion of lease period.
20. The lease should not sub lease the leased location.
21. The highest bidder should abide by the rules and regulations of Archaeological Survey of India.
22. Instruction of the local representative of the ASI should be strictly adhered to.
23. Contravention of the above condition (s) may lead to the cancellation of the lease.


Superintending Archeologist
Archaeological Survey of India
Jodhpur Circle, Jodhpur

INSTRUCTIONS FOR ONLINE BID SUBMISSION

The bidders are required to submit soft copies of their bids electronically on the CPP Portal using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at <https://eprocure.gov.in/eprocure/app>.

Registration

1. Bidders are required to enrol on the e-procurement module of the Central Public Procurement Portal (URL <https://eprocure.gov.in/eprocure/app>) by clicking on the link **"Online Bidder Enrolment"** on the CPP Portal which is free of charge.
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
4. Upon enrolment the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key Usage) issued by any certifying authority recognized by CCA India (e.g. sify/NCode/EMudhra etc.) with their profile.
5. Only one valid DSC should be registered by a Bidder, Please note that the Bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
6. Bidder then logs in to the site through the secured long-in by entering their user ID/password and the password of the DSC/e-Token.

SEARCHING FOR TENDER/AUCTION DOCUMENTS

1. There are various search options built in the CPP Portal. To facilitate Bidders to search active tenders/auctions by several parameters. These parameters could include tender/auction ID, Organization Name, Location, Date, Value etc. there is also an option of advanced search for tenders/auctions, wherein the bidders may combine a number of search parameters such as Organization Name, form of Contract, Location, Date, other keywords etc to search for a tender published on the CPP Portal.
2. Once the Bidders have selected the tenders/auctions they are interested in they may download the required documents/tender/auction schedules. These tenders/auctions can be moved to the respective My Tenders'/Auctions' folder. This would enable the CPP Portal to intimate the Bidders through SMS/E-mail in case there is any corrigendum issued to the tender/auction document.

3. The bidder should make a note of the unique tender ID assigned to each tender/auction, in case they want to obtain any clarification/help from the Helpdesk.

PREPARATION OF BIDS

1. Bidder should take into account any corrigendum published on the tender/auction document before submitting their Bids.
2. Please go through the tender advertisement and the tender/auction document carefully to understand the documents required to be submitted as part of the bid please note the number of covers in which the bid documents have to be submitted. The number of documents including the names and content of each of the document that need to be submitted any deviations from these may lead to rejection of the bid.
3. Bidder in advance should get ready the bid documents to be submitted as indicated in the tender/auction document/schedule and generally, they can be in PDF/XLS/RAR/DWF/JPG formats bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned documents.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc) has been provided to the Bidders. Bidders can use "My space" or "Other important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My space" area while submitting a Bid, and need not be uploaded again and again. This will lead to a reduction in the time required for Bid submission process.

SUBMISSION OF BIDS

1. Bidder should log into the site well in advance for bid submission so that they can upload the Bid in time i.e. on or before the Bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender documents.
3. Bidders has to select the payment option as 'offline' to pay the tender/auction fee&EMD as applicable and enter details of the instrument.
4. Bidder should prepare the EMD as per the instruction specified in the tender/auction document. The original should be posted/couriered/given in person to the concerned official latest by the last date of Bid submission or as specified in the tender/auction documents. The details of the DD/any other accepted instrument, physically sent should tally with the details available in the scanned copy and the data entered during Bid submission time. Otherwise the uploaded bid will be rejected.

5. Bidders are requested to note that they should necessarily submit their financial Bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
6. The server time (which is displayed on the bidders dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening the bids etc. the bidder should follow this time during bid submission.
7. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender/auction opening by the authorized bid openers.
8. The uploaded tender documents become readable only after the tender/auction opening by the authorized bid openers.
9. Upon the successful and timely submission of Bids (i.e. after clicking 'Freeze Bid Submission' in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
10. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

1. Any queries relating to the tender/auction document and the terms and condition contained therein should be addressed to the tender/auction inviting authority for a tender/auction or the relevant contact person indicated in the tender/auction.
2. Any queries relating to the process of online bid submission or queries related to CPP Portal in general may be directed to the 24X7 Help Desk Number 0120-4200462, 0120-4001002.