

REQUEST FOR PROPOSAL

FOR PROVISION OF TOPOGRAPHICAL AND CONTOUR SURVEY OF PROTECTED,  
PROHIBITED & REGULATED AREA AROUND CENTRALLY PROTECTED  
MONUMENTS/SITES, UNDER THE JURISDICTION OF JODHPUR CIRCLE.


*Tender No-50/07/08/JDH/SURVEY/2018-19*

REFERENCE NO-07/08/JDH/SUR/TENDER-2018



सत्यमेव जयते

GOVERNMENT OF INDIA  
MINISTRY OF CULTURE  
ARCHAEOLOGICAL SURVEY OF INDIA

  
**Superintending Archaeologist**  
Archaeological Survey of India  
Jodhpur Circle, Jodhpur

Section-1


Table – A:Time and Work F rame

FOR PROVISION OF TOPOGRAPHICAL AND CONTOUR SURVEY OF PROTECTED, PROHIBITED & REGULATED AREA AROUND CENTRALLY PROTECTED MONUMENTS/SITES, UNDER THE JURISDICTION OF JODHPUR CIRCLE.

Manual bids shall not be accepted.

**CRITICAL DATE SHEET**

1	Date of Issue of Tender	12.09.18 at 06.00 pm
2	Bid Document Download / Sale Start Date	12.09.18 at 06.00 pm
3	Start date for Submission of filled in tender document	12.09.18, 06.30 pm
4	Date of Pre Bid Conference for Clarifying Issues and doubts ,if any about specification of material and services projected in Bid document	21.09.18, 3.00 pm
5	Bid submission End Date	27.09.18, 3.00 pm
6	Date of opening of Technical bid	28.09.18, 3.00 pm
7	Date of opening of financial bid	To be notified later, after opening of technical bid
8	Date of meeting with Bidder post Technical Bid opening for presentation and Document Verification	28.09.18, 3.00 pm
9	Validity of Bid	90 days from the date of publishing

  
**Superintending Archaeologist**  
Archaeological Survey of India  
Jodhpur Circle, Jodhpur

**Superintending Archaeologist**  
**Archaeological Survey of India,**  
**Jodhpur circle**

1. The Archaeological Survey of India invites Online Bids in the prescribed form under the Two Bid System Technical Bid and Financial Bid for provision of Topographical and Contour Survey of protected, prohibited & regulated area around centrally protected monuments/sites, in the jurisdiction of Jodhpur Circle.
2. The system of e-tendering shall be adopted, comprising of Technical Bid and the Financial Bid.  
**Document Download:** Tender documents may be downloaded from CPPP site <https://eprocure.gov.in/eprocure/app> and [www.asi.nic.in](http://www.asi.nic.in) as well as [www.asijodhpurcircle.in](http://www.asijodhpurcircle.in) as per the schedule as given in **CRITICAL DATA SHEET**.  
 Technical Bid should, inter alia, contain all technical details of services and solutions to be provided along with such documentary proofs. Financial Bid should, inter alia, indicate item-wise price and other commercial/financial terms against the items mentioned in the Technical Bid.
3. **Bid Submission:**  
 Applicants/intending or interested Bidders are invited to submit their online proposal after carefully reading the Request for Proposal (RFP) by providing (a) Technical Bid, and (b) Financial Bid, separately, clearly mentioning (i) 'Technical Proposal', and (ii) 'Financial Proposal' respectively. Such proposals are to be submitted online within the stipulated date and time as mentioned in the Bid document **as given in CRITICAL DATA SHEET**.  
**Bids shall be submitted online only at CPPP website:**<https://eprocure.gov.in/eprocure/app>.  
 Bid documents may be scanned with 100 dpi with black and white option which help in reducing size of the scanned document.
4. **Tender Fee:**  
 Non-refundable tender fee of Rs. 500/- (**Rupees Five Hundred only**) in favour of "Superintending Archaeologist, Archaeological survey of India, Jodhpur Circle, Jodhpur" to be submitted to the office of the **Superintending Archaeologist, Archaeological Survey of Indian, Jodhpur Circle, Arid forest Research Institute Campus, Krishi Upaj Mandi, New Pali Road, Jodhpur-342005**. Prior to the opening date of the tender. The bid without Tender fee will be rejected summarily.
5. **Earnest Money Deposit:**  
 The Hard Copy of original instruments in respect of cost of earnest money must be delivered to the **Superintending Archaeologist, Archaeological Survey of India, Jodhpur circle, Arid forest Research Institute Campus Krishi Upaj Mandi, New Pali Road, Jodhpur-342005** on or Bid opening date/time as mentioned in critical date sheet. Tenderer shall likely to be liable for legal action for non-submission of original payment instrument like DD etc. against the submitted Bid.  
 The offer without EMD will be rejected summarily. EMD is to be supplied by all the bidders except those who are registered with Central Purchase Organization, National Small Industries Corporation (NSIC) or Ministry of Culture.
6. **The EMD be submitted separately as under:**  
 Tender inviting authority is the Superintending Archaeologist, Archaeological Survey of India, Jodhpur circle, Jodhpur.
7. **Estimated Cost of Tender: Rs. 12,05,627/- (Rupees Twelve Lakh Five Thousand Six Hundred Twenty Seven Only) + GST as applicable.**  
 Address for Communication, are as given below:-  
**Contact Details:**  
 Contact Person : Office of the Superintending Archaeologist, Archaeological Survey of India, Jodhpur circle, Arid forest Research Institute Campus Krishi Upaj Mandi, New Pali Road, Jodhpur-342005 Ph.No- 0291-2722090, 0291-2722091 (between office hours).  
 Email : [circlejdhp.asi@gmail.com](mailto:circlejdhp.asi@gmail.com) , [circlejodhpur.asi@gov.in](mailto:circlejodhpur.asi@gov.in)




# TENDER DOCUMENT

The work of Topographical and Contour Survey of Protected, Prohibited & Regulated area around Centrally Protected Monuments/Sites, under the jurisdiction of Jodhpur Circle.

## NAME OF CENTRALY PROTECTED MONUMENTS/SITES (SURVEY TO BE EXECUTED)

S. No	Name of the Monument / Site	Dense area ( in Acres)	Open area ( in Acres)	Remarks
1	The Badshahi Haveli in the Naya Bazar at Ajmer	82.95	-	Area may be changed. Actual area should be calculated after the mapping.
2	The Marble Pavilions and Balustrade on the Anasagar Bund, And the Ruins of the marble Hamman Behind the Anasagar Bund at Ajmer	86.00	49.00	
3	Saheli Bazar Building in Daulat Bagh at Ajmer			
4	Delhi Gate, Ajmer City, Consisting of one archway at Ajmer	75.84	-	
5	Gate way of Taragarh hill at Ajmer	36.31	41.87	
6	Menal (Mahanal) Temple and Math at Village Menal, Distt. Chittaurgarh	-	274.00	
7	Fort including ancient temples, Jaisalmer	192.00	-	
<b>TOTAL</b>		<b>473.1</b>	<b>364.87</b>	

Superintending Archaeologist  
Archaeological Survey of India,  
Jodhpur circle

  
Superintending Archaeologist  
Archaeological Survey of India  
Jodhpur Circle, Jodhpur



## TENDER NOTICE

1. Online E-tender on behalf of the President of India, are invited for the work of **Topographical and Contour Survey of Protected, Prohibited & Regulated are around Centrally Protected Monument/Sites, under the jurisdiction of Jodhpur Circle under Two Bid System** i.e. Technical Bid and Financial Bid from reputed, experienced and financially sound Companies/Firms/Agencies For provision of Topographical and Contour Survey of Protected, Prohibited & Regulated area around Centrally Protected Monuments/Sites, under the jurisdiction of Jodhpur Circle.
2. The time period for execution of the work is 90 days from the date of issue of the work order.
3. Complete Tender Document can be downloaded from the website of CPP <https://eprocure.gov.in/eprocure/app> & this department website [www.asi.nic.in](http://www.asi.nic.in) and [www.asijodhpurcircle.in](http://www.asijodhpurcircle.in)
4. Interested Companies/Firms/Agencies may submit their online proposal complete in all respect within the stipulated date and time as mentioned in the tender documents as given in CRITICAL DATE SHEET bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>
5. Separate DD. (Nationalized Bank) issued after publication of NIT) as the (i) Tender fee of **Rs. 500/-** (Rupees Five Hundred only) (ii) Earnest Money Deposit (EMD) of **Rs. 24112/-** (Rupees Twenty Four Thousand One Hundred Twelve Only) and in favour of "Superintending Archaeologist, Archaeological survey of India, Jodhpur Circle, Jodhpur to be submitted to the office of the **Superintending Archaeologist, Archaeological Survey of Indian, Jodhpur Circle, Arid forest Research Institute Campus, Krishi Upaj Mandi, New Pali Road, Jodhpur-342005**. Prior to the opening date of the tender. The bid without EMD will be rejected summarily.
6. No tender shall be entertained after this deadline under any circumstances what so ever. The Technical Bid of tenders will be opened **as mentioned in critical date sheet** in the presence of authorized representative of Bidders as may wish to be personally present.

This ASI reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all tenders without giving any notice or assigning any reason. The decision of the Superintending Archaeologist, Archaeological Survey of India, Jodhpur Circle, Jodhpur in this regard shall be final and binding on all parties in all circumstances.

**Superintending Archaeologist  
Archaeological Survey of India  
Jodhpur circle, Jodhpur**

### Copy to:

1. Office Notice Board, ASI, Jodhpur Circle, Jodhpur.
2. The Web Manager, ASI, 24, Tilak, Marg, New Delhi.
3. Office Copy.

**Superintending Archaeologist**  
Archaeological Survey of India  
Jodhpur Circle, Jodhpur

## SCOPE OF WORK AND GENERAL INSTRUCTION FOR TENDERERS

### **A. Introduction**

Archaeological Survey of India (ASI) is planning to prepare topographic map for the **protected area, the prohibited and regulated area** as per Schedule-I of the AMASR (Ancient Monuments and Archaeological Sites & Remains) Act – Competent Authority Rules, 2011 around the certain centrally protected monuments/sites under jurisdiction of Jodhpur circle including the contour, using **Total Station & DGPS**.

The following topographic **parameters** shall be adhered to and incorporated in survey plan:-

1. Contouring (1 metre interval) is preferably. However, it can vary depending on the nature of landscape. If it is hill terrain with cliffs, then contour intervals can be increased. If landscape is plain, then it can be reduced to 0.5 metre.
2. Fixing of Bench mark and survey points on the ground and map.
3. Protected area needs to be mapped in such a manner that property and feature within the area can easily be identified. Therefore the area shall be required to be gridded both on map and ground. Grids can be 50 x 50 meters.
4. Mapping of structures on plan.
5. Other features like tank, embankment, mud fortifications, remains of ancient structures etc. should be shown.
6. Roads and pathways.
7. Garden area.
8. Trees (with an inventory-tree type, girth and height)
9. Telephone Lines
10. Sewerage Lines
11. Water supply lines, etc.
12. Contouring /Relative heights of certain areas.
13. Ground Penetrating Radar survey determining the buried archaeological remains.
14. Any other feature that is required to be incorporated in consultation with the competent authority.
15. The Surveyor shall comprise details of all types of properties inside the surveyed area on the site plan like Khasra number, Plot/ House/ Survey number, number of floors of existing buildings, name of owner(s), particulars of occupants and name of village/area etc. If the existing constructions does not contain such Plot/ House numbers in the surveyed area, the contractor shall provide numbering in sequence to all structures/ building after prior consultation with officials of department. All these details shall be submitted to the department in prescribed format **Annexure-1** duly signed in 2 set of hard copy. Soft copy shall be furnished in excel format.

Tenders are invited from reputed and experienced firms fulfilling the eligibility conditions to conduct the survey as per the terms and condition (including above parameters) given below.



## **B. Scope of Work Contouring**

1. The bidder shall carry out spot level surveying on all traverse stations and on salient points located at random over the area (ground points). Contours are to be interpolated after the above points are plotted.
2. The contours shall not be just interpolated but properly surveyed on the ground so that features falling between the two successive levels are also picked up. Sufficient points properly distributed over the entire area shall be located and levels taken so that accurate contouring can be done at places of sharp curvature or abrupt change in direction and elevation, points selected shall be close to each other. Salient points on ridge lines and valley lines shall also be measured.

### **Procedure for Survey**

The tenderer shall carry out the survey using high precision latest survey instruments with computerized data capture facility i.e. Total Station. The Contractor should be in a position to deploy 2-3 survey teams at the same time at different locations. The deployment of survey teams and their weekly progress should be adequate to complete the work the stipulated time frame.

The survey procedure to be followed :

#### **1. Total Station Survey**

1. The Survey shall be carried along the above said area which is invariably shown by the concerned official of Archaeological Survey of India with reference to the layout maps.
2. Two Bench Mark will be established, which must be fixed from at least 2 known locations. The Bench Mark shall be made up of cement concrete grade (1:3:6) square in shape and a plate of mild steel shall be provided at the center of pillar to mark exact location. Detailed diagram of Bench Mark to be made is specified in Annexure-2, exact location for fixation of Bench Mark shall be decided by official of the department. No extra payment shall be made on this account.
3. Before detailed survey, the Survey team shall carry traverse survey creating networks involve placing survey stations along a line or path, at a distance not more than 100 mtrs and then using the previously surveyed points as a base for observing the next point.
4. The contractor shall be responsible for capturing 100% of data on the ground as per parameters mentioned before and integrate on the map.
5. The survey should preferably be started from the first BP (Base Point) which is well defined.
6. The accuracy desired is 1" (one Second) with data downloading facility.
7. The distance between the Total Station and the target shall not be more than 50 m.

#### **2. DGPS Survey**

1. As far as possible, the Survey team will undertake the field survey through Total Station machine and the DGPS based Survey shall be minimal.
2. Geo-reference / plot the data using GCPs. GCPs shall be collected using dual frequency DGPS receivers in real-time as per procedure detailed above in DGPS survey.



3. In case real-time DGPS rovers are used, the Dual Frequency DGPS can be used alone and reading taken when accuracy is within 25 cm.
4. The height above Mean Sea Level (MSL) shall also be recorded for permanent location.

### **3. Conditions to be observed for Survey**

1. As far as possible similar DGPS instruments shall be used for collection of GCPs and all DGPS equipment must be set-in to GCS –WGS84 Datum uniformly.
2. RAW and post-processed DGPS readings along with original source file for each location shall be submitted. As soon as the work is completed, in case to TS, original downloaded file and a CSV file must be submitted along with raw data clearly depicting the occupies station, back station and the co-ordinates in NEZ format along with point number and feature description code.

### **4. Specification of TSM Survey Machine**

1. Accuracy of 1" (one Second) with data downloading facility.
2. The contractor shall submit proper calibration certificate from the manufacturer or his authorized service agent / Service center of the Total Station instrument including all other accessories. The date of calibration certificate shall not be earlier than 1 month from the date of start of work.
3. The contractor shall submit relevant documents pertaining to accuracy of the Total Station instrument.

### **5. Specifications of DGPS Machine**

1. Must be of Dual frequency taking L1 & L2 channels.
2. Must be able to work in RTK mode with Radio connections.
3. Minimum 72 channel parallel tracking receiver.
4. DGPS must be activated for receiving both GPS and GLONASS Satellites.
5. The contractor shall submit proper calibration certificate from the manufacturer or his authorized service agent / Service center of the DGPS instrument including all other accessories. The date of calibration certificate shall not be earlier than 1 months from the date of start of work.
6. The contractor shall submit relevant documents pertaining to accuracy of the DGPS machine.

### **6. Inclusion of cadastral map and relevant details in Survey maps.**

The Surveyor shall collect/ procure/ obtain cadastral map of entire surveyed area from concerned Revenue department/ Development authority or Municipal corporation, as the case may be, and will responsible for superimpose work of the Khasra numbers and its boundaries according to revenue map on Survey plans. After completion of work, all these cadastral maps shall be property of department and must be handed over to ASI. No extra payment shall be made on this account.

### **7. Digital Photographs**

The contractor shall captured digital Photographs of each structure/ buildings from all accessible sides and shall supply to the department with citation of Khasra number, Plot/

House/ Survey number.

## **8. Inventory of Trees**

The contractor shall make an inventory of all tree located within surveyed area and incorporate relevant details such as type, girth and height. Trees having girth of 0.30 mtr or less shall not be documented.

## **9. Output of the Mapping: Preparation & Submission of Survey Maps**

1. The bidder shall submit key plan of the site in 1:1000 scale. All plans, indicating the contour lines, demarcating all permanent features as mentioned above. Contour Plan with contour drawn at 0.5m interval for specific feature.
2. All the maps and drawings should be prepared in digitized forms using Inkjet / Pen plotter and standard computer software like Auto Cad (latest version) on standard A0 size polyester base film.
3. Contour maps at site – The grids for the survey work shall be established in N-S & E-W direction (Corresponding to magnetic North) and the survey reference shall be spheroid WGS 84
4. The bidder shall submit three hard copies and two soft copies in CD/DVD of all draft reports for review and approval.
5. After approval, specified prints of all the final maps on polyester base film / high quality paper along with two sets in soft format in a CD/DVD shall be submitted.

## **10. Drawings**

1. All drawings shall be prepared on AutoCAD. The AutoCAD drawings shall have different layers for different features as mentioned above and in consultation with the officer- in-charge.
2. X, Y, Z co-ordinates of all spot / ground points shall be provided in CSV file as directed by Engineer in-charge with point numbers and feature coding as per list of codes given by Engineer in-charge.
3. The drawings should contain all features as per parameters.

## **11. Softcopy**

1. All the raw data generated through DGPS/TS survey should be processed to provide the output. All the raw and processed data in forms becomes the property of ASI and must be handed over to ASI. All electronic data should be copied in any appropriate electronic format and given to ASI.

## **Tendering Process**

### **A. Eligibility Criteria**

The bidder should fulfil the following eligibility criteria (proof of each to be submitted):

1. The Bidder should be a registered company.
2. Bidder should have valid PAN Number.
3. The Bidder should also have Service Tax Number.



4. The Bidder shall possess necessary survey equipment's such as Total Station and DGPS.
5. The bidder must have trained and experienced engineers/ surveyors/ technical staff, field staff, DGPS, Total Station, computers and necessary software to complete the survey and deliver the reports in the required format within the stipulated time.
6. The bidder must have undertaken at least two projects of topographical survey with DGPS, Total Station Survey for government/reputed public sector companies or similar bodies. The area covered should be 200 Acre and above individually. Preference will be given to the contractor, who has work experience with the department.
7. The bidder should ensure that no relative of him or his relatives are staff of ASI in any capacity.
8. Documentary evidence must be submitted in the form of Work Orders and experience Certificates in support of above claims. Any statement with regard to above qualification criteria without proof will be assumed to be invalid and agency will be disqualified on that ground. Only agencies fulfilling all the above criteria will be shortlisted technically.

#### **B. Site Visit**

1. Any site information given in this tender document is for reference only. The Bidder is advised to visit and examine the site of works and its surroundings and obtain for himself on his own responsibility and cost all information that may be necessary for preparing the tender and for the execution of the assignment. The bidder shall be deemed to have inspected the site and its surroundings beforehand and taken into account all relevant factors pertaining to the site in the preparation and submission of the tender.
2. The costs of visiting the site shall be borne by the Bidder.
3. The Bidder and any of his personnel or agents may contact the In-charge of Sub Circles for the purpose of such inspection, but only upon the express condition that the Bidder, his personnel and agents, will release and indemnify the Engineer or his representatives from and against all liability in respect of such inspection and will also be responsible for death or personal injury, loss or damage to property and any other loss, damage, costs and expenses incurred as a result of the inspection.
4. It is the responsibility of Bidders to visit the site and obtain all information necessary for the purpose of preparing Tenders. Bidders must inspect and fully satisfy themselves as to the requirements and extent of the assignments.

#### **General Instructions**

1. The tenders have been invited under two bid system i.e. Technical Bid and Financial Bid. The interested agencies are required to submit two separate sealed envelopes super scribing **"Technical Bids For provision of Topographical and Contour Survey of Protected, Prohibited & Regulated area around Centrally Protected Monuments/Sites, under the jurisdiction of Jodhpur Circle"** & **"Financial Bid for provision of Topographical and Contour Survey of Protected, Prohibited & Regulated area around Centrally Protected Monuments/Sites, under the jurisdiction of Jodhpur Circle"**. Both sealed envelopes

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should be kept in a third envelope super scribing "Tender for provision of Topographical and Contour Survey of Protected, Prohibited & Regulated area around Centrally Protected Monuments/Sites, under the jurisdiction of Jodhpur Circle".

2. Tender fee of Rs. 500/- (**Rupees Five Hundred only**) in favour of "Superintending Archaeologist, Archaeological survey of India, Jodhpur Circle, Jodhpur" to be submitted to the office of the **Superintending Archaeologist, Archaeological Survey of Indian, Jodhpur Circle, Arid forest Research Institute Campus, Krishi Upaj Mandi, New Pali Road, Jodhpur-342005**. Prior to the opening date of the tender. The bid without Tender fee will be rejected summarily.
3. The interested Companies/Firms/Agencies may deposit/submit the tender document complete in all respects along with the Earnest Money Deposit (EMD) for - **24112/-** (Rupees Twenty Four Thousand One Hundred Twelve Only) in the form of Demand Draft/Pay Order drawn in the favour of **Superintending Archaeologist, ASI, Jodhpur Circle Arid forest Research Institute Campus Krishi Upaj Mandi, New Pali Road, Jodhpur-342005** and other requisite documents and drop it in the tender box kept at office of Superintending Archaeologist, Archaeological Survey of India, Jodhpur Circle Arid forest Research Institute Campus Krishi Upaj Mandi, New Pali Road, Jodhpur.
4. The Earnest Money Deposit (EMD) of **Rs. 24112/-** (Rupees Twenty Four Thousand One Hundred Twelve Only) refundable (without interest) should necessarily be kept in the sealed cover containing Technical Bid of the agency, failing which the tender shall be rejected summarily.
5. The successful tenderer will have to deposit Performance Security Deposit of 10% of order value in the form of Bank Guarantee or Fixed Deposit Receipt (FDR) made in the name of the Company/Firm/Agency but hypothecated to **the Superintending Archaeologist, Archaeological Survey of India, Jodhpur Circle Arid forest Research Institute Campus Krishi Upaj Mandi, New Pali Road, Jodhpur** covering the initial period or Demand Draft in favour of Superintending Archaeologist, Archaeological Survey of India, Jodhpur Circle Arid forest Research Institute Campus Krishi Upaj Mandi, New Pali Road, Jodhpur. The FDR will have to be accordingly renewed by the successful tenderer.
6. An agreement shall be required to be signed before issuance of work order. The Contractor shall either come personally or depute a representative to **the Superintending Archaeologist, Archaeological Survey of India, Jodhpur Circle Arid forest Research Institute Campus Krishi Upaj Mandi, New Pali Road, Jodhpur** with a letter of authorization as competent authority to sign the agreement on behalf of the company.
7. The tendering Companies/Firms/Agencies are required to enclosed photocopies of the following documents along with the Technical Bid, failing which their bids shall be summarily/out-rightly rejected and will not be considered any further:-
  - (a) Registration Certificate
  - (b) Copy of PAN/GIR card
  - (c) Copy of IT return filed for the last three financial years
  - (d) Copies of the EPF and ESI Registration Certificates
  - (e) Copies of the Service Tax Registration Certificate
  - (f) Proof of Annual turnover of the firm for the last 3 years ending on 31/03/2018
  - (g) Declaration regarding black listing as per format attached
8. Conditional bids shall not be considered and will be out rightly rejected in the very first instance.

9. All entries in the tender form should be legible and filled is clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorised signatory may be attached. No overwriting or cutting is permitted in the Financial Bid Form. In such cases, the tender shall be summarily rejected. However, corrections, if any, in the Technical Bid Application must be initialled by the person authorized to sign the tender bids.
10. In case any of the above provisions are violated, the Company shall be liable to be blacklisted from the Government of India.
11. The Technical Bid of tender's shall be opened on **as mentioned in critical date sheet** at the Office of **Superintending Archaeologist, Archaeological Survey of India, Jodhpur Circle Arid forest Research Institute Campus Krishi Upaj Mandi, New Pali Road, Jodhpur**, in the presence of the authorized representatives of the Companies/Firms/Agencies, if any, who are present on the spot at that time.
12. The **Director General, ASI, 24 Tilak, Marg, New Delhi** reserves the right to cancel any or all the bids without assigning any reason.

  
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Archaeological Survey of India  
Jodhpur Circle, Jodhpur

  
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**TECHNICAL ELIGIBILITY REQUIREMENT FOR THE TENDERING**  
**COMPANY / FIRM / AGENCY**

The tendering Company/Firm/Agency should fulfil the following Eligibility requirement and furnish self attested of documents with technical bid -

Sl. No	REQUIREMENT	COPY OF RELEVANT DOCUMENT	ENCLOSED YES/NO	PAGE NO. OF BID DOCUMENT
1	The Company/ Firm/Agency should be registered with the appropriate registration authority.	Copy of registration Certificate		
2	1.The Company / Firm / Agency should have at least three year's experience in providing Topographical and Contour Survey to reputed Private Companies/Public Sector Companies/Banks and Government Department; on the last date of submission of bid. 2.Out of above three years' experience, at least one year experience is essential in Central Ministries / Government Offices / Government organizations on the last date of submission of bid.	1.Copy of work order  2.Copy of work order		
3	The Company/Firm/Agency should be registered with Service Tax Department	Copy of Registration Certificate/Number		
4	The Company/Firm/Agency should be registered with the appropriate authorities under Employees Provident Fund and Employees State Insurance Act.	Copy of Registration Certificate/Number		
5	PAN card	Copy of PAN		
6	The Company/Firm/Agency should have completed 3 orders of Topographical and Contour Survey during last three years For provision of Topographical and Contour Survey of Protected, Prohibited & Regulated area around Centrally Protected Monuments/Sites.	Copy of work order and Completion Certificate		
7	The Annual Turnover of the company should not be less rupees 50 (Fifty) lacs in last 3 years i.e., 2014-15, 2015-16 and 2016-17 financial years.	Certificate from Statutory Auditor		



## DECLARATION

Should this tender be accepted, I/We hereby do agree to abide to by and fulfil all the terms and provisional of the said conditions annexed hereto so far as applicable and or in default to forfeit and pay to the president of India or his successor in officer the sum of money mentioned in the said conditions. A sum of **Rs..... (Rupees ..... only)** is herewith forwarded in Bank Demand Draft as Earnest Money. If I/ we fail to commence the work as specified in the above memorandum or I/we fail to deposit the amount of Security Deposit specified in the contract of the Memorandum in accordance with the clause applicable of the said conditions of contract. I/we agree that the said President or his successors in office shall without prejudice to any other right or remedy be at liberty to forfeit the Earnest Money absolutely otherwise the said Earnest Money shall be retained by him towards such security deposit. I/we further agree that the said President or his successor in office shall also be at liberty to cancel the acceptance of the tender if I/we fail to deposit security amount as aforesaid.

\*Give Particulars & number:-

\* Signature of Tender :-

\*Address with GST No. :-

\* Signature of Tenderer:-

\* Address :-

\* Date:-

The above tender is hereby accepted by me on behalf of the president of India.

Signature of the officer by  
Whom tender is accepted

  
**Superintending Archaeologist**  
Archaeological Survey of India  
Jodhpur Circle, Jodhpur

## DECLARATION

1. I, .....Son/Daughter of Shri.....  
signatory of the agency/firm mentioned above, am competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.
3. My agency has not been blacklisted /debarred from participating in tender of any Ministry / Department of Government of India and Government of India undertaking in the last Three (3) years as on date of opening of this Tender.
4. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief.
5. I am / we are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.


Date:

Place :

Signature of authorized person(s)

Full Name:

Seal:

  
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Jodhpur Circle, Jodhpur

## APPLICATION FOR TECHNICAL BID

FOR PROVISION OF TOPOGRAPHICAL AND CONTOUR SURVEY OF PROTECTED,  
PROHIBITED & REGULATED AREA AROUND CENTRALLY PROTECTED  
MONUMENTS/SITES, UNDER THE JURISDICTION OF JODHPUR CIRCLE.

Name of tendering Company/Firm/Agency;.....

Sl. No	REQUIREMENT	COPY OF RELEVANT DOCUMENT	ENCLOSED YES/NO	PAGE NO. OF BID DOCUMENT
1	The Company/Firm/Agency should be registered with the appropriate registration authority.	Copy of registration Certificate		
2	1.The Company / Firm / Agency should have at least three year's experience in providing Topographical and Contour Survey to reputed Private Companies/Public Sector Companies/Banks and Government Department; on the last date of submission of bid. 2.Out of above three years experience, at least one year experience is essential in Central Ministries / Government Offices / Government organizations on the last date of submission of bid.	1.Copy of work order  2.Copy of work order		
3	The Company/Firm/Agency should be registered with Service Tax Department	Copy of Registration Certificate/Number		
4	The Company/Firm/Agency should be registered with the appropriate authorities under Employees Provident Fund and Employees State Insurance Act.	Copy of Registration Certificate/Number		
5	The Company/Firm/Agency should be registered with labour department	Copy of Registration Certificate/Number		
6	PAN card	Copy of PAN		
8	The Annual Turnover of the company should not be less rupees 50 lakh in last 3 years i.e., 2015-16, 2016-17 and 2017-18 financial years.	Certificate from Statutory Auditor		
<b>Desirable</b>				
1	Preference will be given to the Company/Firm/Agency, who had completed 3 orders of Topographical and Contour Survey during last three years for provision of Topographical and Contour Survey of Protected, Prohibited & Regulated area around Centrally Protected Monuments/Sites.	Copy of work order and Completion Certificate		

Date:  
Seal:

**Superintending Archaeologist**  
Archaeological Survey of India  
Jodhpur Circle, Jodhpur

Signature of authorized Person  
Full Name & Place:



### Applications for Financial BID

FOR PROVISION OF TOPOGRAPHICAL AND CONTOUR SURVEY OF PROTECTED, PROHIBITED & REGULATED AREA AROUND CENTRALLY PROTECTED MONUMENTS/SITES, UNDER THE JURISDICTION OF JODHPUR CIRCLE.

1. Name of tendering Company/Firm/Agency: .....
2. Details of Earnest Money Deposit: D.D./P.O. No. & Date:  
Drawn on Bank:
3. The agency will ensure that it is complying with all statutory liabilities relating to taxes, payment of minimum wages and other statutory liabilities.

  
**Superintending Archaeologist**  
Archaeological Survey of India  
Jodhpur Circle, Jodhpur

**GOVERNMENT OF INDIA  
MINISTRY OF CULTURE  
ARCHAEOLOGICAL SURVEY OF INDIA**

**TO PROVISION FOR TOPOGRAPHICAL AND CONTOUR SURVEY OF PROTECTED, PROHIBITED &  
REGULATED AREA AROUND CENTRALLY PROTECTED MONUMENTS/SITES UNDER THE JURISDICTION OF JODHPUR CIRCLE.**

**Estimated Cost : Rs. 12,05,627/- + GST as applicable**

I/We hereby tender for execution of work for the President of India described in the under mentioned memorandum according to the specification within the time specified and at the rates specified therein subject to the conditions of the contract.

**MEMORANDUM**

- (i) Earnest Money: **Rs. 24112/-**  
(ii) Security Deposit: **10 percent**  
(iii) Time Allowed: **90 days**  
(iv) PLACE OF WORK: Centrally Protected Monuments/Sites of Jodhpur Circle, Jodhpur Rajasthan (as per attached list).

S. No.	Description of Work	Estimated Quantities	Rate (in Rs.) In figure and words	Unit Per Acres	Amount in Rs. In figures and words exclusive of taxes	Remarks if any indicate the tax to be paid by ASI
a.	Topographical and contour Survey by T.S. & DGPS and preparation of Survey Plan (with specified parameters)					
b.	Supplying Topographical and Contour survey plan by using Total Station & DGPS for <b>DENSE AREA</b> (including protected area, prohibited and regulated area of the centrally protected Monument/ Site with 2 Sets of hard & soft copy as mentioned in condition.					
c.	Supplying Topographical and Contour survey plan by using Total Station & DGPS for <b>OPEN AREA</b> (including protected area, prohibited and regulated area of the centrally protected Monument/ Site with 2 Sets of hard & soft copy as mentioned in condition.					

**\*Note: Areas of the above said centrally protected monuments/sites are indicative. The actual area should be calculated after the mapping and based on map as per clause 1.12 of terms of payment and conditions.**

**Superintending Archaeologist, ASI, Jodhpur**

**Signature of Bidder/Firm/Company**

**Superintending Archaeologist**  
**Archaeological Survey of India**  
**Circle, Jodhpur**




I / We have perused the complete proposal document and am / are willing to undertake and complete the assignments as per terms and conditions stipulated in the proposal document.

- a. Our offer is inclusive of all taxes, incidentals, overheads, travelling and lodging expenses of deployed persons, printing and binding of reports, all sundries, all other expenditure for execution of this services / assignment, but excluding Service Tax to complete the works as per terms and condition and scope of work including deliverables.
- b. We undertake, if our Bid is accepted, to achieve completion of the various sections of the assignments within the periods specified in this Schedule.
- c. If our Bid is accepted we will furnish a Performance Security Deposit of 10% of the Order value within 10 days of receipt of assignment order in the form of FDR in favour of the **Superintending Archaeologist, Archaeological Survey of India, Jodhpur Circle Arid forest Research Institute Campus Krishi Upaj Mandi, New Pali Road, Jodhpur**, drawn from only Scheduled Bank in India as Security for the due performance of the work assigned.
- d. We agree to abide by this Bid for the period of **90** days from the date fixed for receiving the same or such further period as may be mutually agreed upon and it shall remain binding upon us and maybe accepted at any time before the expiration of that period. Should we fail to abide by our Bids during the above said period of **90** days or such extended period as mutually agreed to ASI shall be at liberty to forfeit the Earnest Money deposited by us.
- e. This Bid, together with your written acceptance thereof, shall constitute a binding Contract between us.
- f. We understand that the ASI, Jodhpur Circle reserves the right to amend the scope of Bid and value of contract under this assignment and reject or accept any bid including the lowest or cancel the Bid process and reject all Bids.
- g. We agree that the ASI, Jodhpur Circle will not be liable for any such action and will be under no obligation to inform the Bidder of the grounds for such action.
- h. If our Bid is accepted we understand that we are held fully responsible for the due performance of the Contract.

Should this tender be accepted, I/We hereby agree to abide by and fulfil all the terms and provisions of the said conditions annexed hereto so far as applicable, and/or in default thereof to forfeit and pay to the President of India or his successor in office the sum of money mentioned in the said conditions. A sum of **Rs. 24112/-** is herewith forwarded in FDR as earnest money. If I/We fail to commence the work to specify in the above memorandum or if I/We fail to deposit the amount of security deposit specified in the above memorandum. I/We agree that the said President or his successors in office shall, without prejudice to any other right or remedy, shall be retained by his towards such security deposit. I/We further agree that the said President or his successors in office shall also be at liberty to cancel the acceptance of the tender if I/We fail to deposit security amount to aforesaid.

Signature of authorised signatory of the Firm/Company

  
**Superintending Archaeologist**  
**Archaeological Survey of India**  
**Jodhpur Circle, Jodhpur**



## GENERAL TERMS AND CONDITIONS OF CONTRACT

**1.0** In the contract (as hereinafter defined) the following words and expressions shall have the meanings hereby assigned to them except where the context otherwise requires.

- a) WORK means “Topographical mapping of centrally protected monuments/sites under the Jurisdiction of Jodhpur circle as defined in the Scope of work in Chapter 1 of Instructions to Bidders”
- b) “ASI/DEPARTMENT” - means the Archaeological Survey of India, represented by the Superintending Archaeologist, Jodhpur Circle
- c) “TENDER / BID” means the valuer’s priced offer to the Department for the execution and completion of the valuation assignment works and the remedying of any defects therein in all accordance with the provisions of the contract, as accepted by the Letter of Acceptance –Award letter.
- d) “BIDDER/S” means the person or persons, firm, corporation, consortium or company who submits the BID for the subject services/assignment.
- e) “CONTRACTOR / SURVEYOR” means the persons or firm or company whose tender has been accepted by ASI and the legal personnel, representatives or the successors of such firm or company and the permitted assigns of such persons or firm company.
- f) “LETTER OF ACCEPTANCE”, “Award letter” refers to the letter communicating the formal acceptance of the bid by the Employer.
- g) “AWARD PRICE” means the sum named in the Bid/proposal submitted by the Successful Bidder with any modification there of or addition thereto or deduction there from as may be made under the provisions contained in the proposal document.
- h) “OFFICER IN CHARGE” means any official of the ASI, Jodhpur circle deputed by the Superintending Archaeologist, ASI, Jodhpur Circle.
- i) “Consultancy services/Services/Assignment” means the services to be provided by the Valuers as detailed in this bid document and under Terms of Reference brought out in this document.
- j) **Singular and Plural:** Words importing the singular also include the plural and vice versa where the context so requires.
- k) **Headings:** The marginal headings or notes in these General conditions shall not be deemed to be part thereof or be taken into consideration in the interpretation or construction thereof of the contract.
- l) **Protected Area:** Notified area of the monument/site.
- m) **Prohibited Area:** Declaration of prohibited area and carrying out public work or other works in prohibited area- Every area, beginning at the limit of the protected area r the protected monument, as the case may, be and extending to a distance of **100 meters** in all directions shall be the prohibited area in respect of such protected area or protected monument.
- o) **Regulated Area:** Every area, beginning at the limit of prohibited area in respect of every ancient monument and archaeological site and remains, declared as of national importance under sections 3 and 4 and extending to a distance of **200 meters** in all directions shall be regulated area in respect of every ancient monument and archaeological site and remains.

## 1.2 Commencement and Completion of Assignments

- a) The successful bidder shall commence the work within 7 days from the date of issue of the award letter by the employer (i.e. intimation of the acceptance of the Bid)



and carry out the same expeditiously at whatever point or points and in Such portion as employer may direct. The surveyor shall complete the works within **90** days from the date of commencement. During the assignment, the surveyor shall submit the Report as per the Terms of Reference.

### **1.3 Care and Diligence**

- a) The bidder shall exercise all reasonable care and diligence in the discharge of all technical, professional and contractual duties to be performed by them under this contract and shall be fully responsible to the Department for the proper, efficient and effective execution of their duties.

### **1.4 Taxes and Duties**

- a) The surveyors shall pay all taxes, levy, duty which they may be liable to pay to the Government of Rajasthan and Government of India or any other authorities under any law for the time being in force in respect of or in accordance with the execution of the work. The surveyors shall further be liable to pay such increase in the taxes, levy, duty etc. under the existing law or which may become payables a result of introduction of any law. Increase in taxes, levy, duty, etc. and imposition of new taxes, levy, duty, etc. shall not be ground or an excuse for claiming any extra or additional costs nor a ground or excuse for extension of time for completing the work. The surveyors are deemed to have included/ considered all payments to be made to them while quoting the proposal except Service Tax, which will be reimbursed as applicable over the quoted price.

### **1.5 Confidentiality**

- a) The surveyors shall treat all the documents and information received from the Department, submitted to Department and all other related documents /communications in confidence and shall ensure that all who have access to such material shall also treat them in confidence. The surveyors shall not divulge any such information without the prior written permission of Department. The surveyors shall return all the documents received from the Department from time to time after completion of the related works.

### **1.6 Suspension of the Contract**

- a. If any of the following events shall have happened and be continuing, then Department may, by written notice to the surveyors, suspend in whole or in part, payment due thereafter to the surveyors under the contract.
  - 1. A default shall have occurred on the part of the surveyors in the execution of the contract.
  - 2. Any other condition which makes it unable for either party by reason of "Force Majeure" to successfully carry out the assignment/s or to accomplish the purpose of the contract.

### **1.7 Termination of Contract**

- a. Termination of Contract by Department during the period of contract, if the performance of the contractor not satisfactory or not up to the expectation of the Superintending Archaeologist, ASI, Jodhpur Circle or his representative or the Experts Committee, the contract will be terminated forthwith and the payment will be assessed by the Superintending Archaeologist, ASI, Jodhpur Circle on the recommendation of



the Expert Committee for the value of work done. The decision of the Superintending Archaeologist, ASI, Jodhpur Circle in this regard is final and binding.

#### **1.8 Termination procedure:**

- a. Upon termination of the Contract under Clause-1.7, the surveyors shall take immediate steps to terminate the services in a prompt and orderly manner and reduce losses and to keep further expenditure to a minimum.
- b. Upon termination of the contract (unless such termination shall have been occasioned by the default of the surveyors), the surveyors shall be entitled to be reimbursed in full for such costs as shall have been duly incurred prior to the date of such termination.

#### **1.9 Force Majeure:**

- a. If either party is temporarily unable by a reason of Force Majeure or the laws or regulations of India to meet any of its obligations under the contract, and if such party gives to the other party written notice of the event within 7 (Seven) days after its occurrence, such obligations of the party as it is unable to perform by reason of the event, shall be suspended for as long as the inability continues.
- b. Neither party shall be liable to the other party for loss or damage sustained by such other party arising from any event referred to in clause (a) above or delays arising from such event.
- c. The term "Force Majeure" as employed herein, shall mean "Act of God, Strike, Lock-outs or other Industrial Disturbances, Insurrection, Riots, Epidemics, Landslides, Earthquakes, Storms, Lightning, Floods, Wash Outs, Civil Disturbances, Explosions and any other similar event not within the control of either party, and which, by the exercise of due diligence, neither party is able to overcome".
- d. Force Majeure shall not include any event which is caused by the negligence or intentional action of a Party or such party's sub-Valuers or agents or employees, nor any event which a diligent party could reasonably have been expected to both (A) take into account at the time of the conclusion of this contract and (B) avoid or overcome in the carrying out of its obligations hereunder:

#### **1.10 Responsibility of Surveyors during the assignment:**

- a. During the validity period of the surveyor services, the surveyors shall hold discussions with the Officer in Charge and/or the Experts Committee and make presentations on the reports/findings.

#### **1.11 Facility to be made available to Surveyors:**

- a. The Department shall provide the following resources and facilities to the surveyors:
- b. A limited space without affecting the day to day activities of the public visiting the monuments will be made available to the surveyor subject to availability at the discretion of the officer in charge. No rental charges will be levied for the working area spared to the surveyor during the tenure of the contract including extended period, if any granted.



- c. The Department may also provide a small space in a building, subject to availability and suitability of accommodation to keep his instruments and other wares. The safety of the material kept in the space provided will be at the risk of the surveyor.
- d. The Department may undertake to remove minimum vegetation whenever there is a problem of sighting. Such request should come well before to the officer in charge.

### **1.12 Terms of payment:**

#### **Procedure for Calculation of Surveyed Area**

- a. Since the areas of the centrally protected monuments/sites under the jurisdiction of Jodhpur circle are not well defined and highly irregular, the payment will be made on the basis area calculated from the final drawing.
- b. The area calculated by the successful bidder on the above basis may be submitted to expert from an external agency for verification. In that event, a representative from the successful bidder and ASI may present the method of calculation to the expert.
- c. After hearing the sides, the decision arrived at by the independent expert will be final and binding on either side.
- d. The payment will be released after the completion of the work in all respects. The right to Part payment is reserved with ASI. The quantum, if demanded, will be arrived on/at the recommendations of the Experts Committee/evaluation of the data generated by the Department officials. The quantum thus arrived at may be accepted or reduced or rejected by the ASI and there will be no negotiations on this aspect.
- e. The payment will be made through a FDR or remitted to the bidders account through NEFT/RTGES on production of a mandate form from the Bank within reasonable time.
- f. All statutory deductions like TDS will be done as per rules the surveyors shall be paid the lump sum fee/charges (to be quoted by the bidder) for providing the services against the deliverables as stated in the Terms of Reference.

### **1.13 Extension of Time for Completion,**

- a. In the event of The surveyor shall commence the assignment within the period named in the tender after the receipt by him of an order in writing to this effect from the ASI and shall proceed with the same with due expedition and without delay except as may be expressly sanctioned or ordered by the Department or be wholly beyond the control of the surveyor.
  - i. The surveyor shall maintain the Total amount of progress required at per schedule. If the progress of assignment is held up owing to circumstances, which in the opinion of the Engineer are beyond the control of the surveyor, such as war, stormy weather and for other reasonable causes in the opinion of the ASI, ASI may at his discretion grant to the surveyor such extension of time as he considers reasonable for the completion of the assignment.
- b. The amount or nature of extra or additional work, or any cause of delay referred to in these conditions, or any delay, impediment or prevention by the Employer, or other special circumstances which may occur, other than through a default of or breach of contract by the surveyors or for which he is responsible, being such as fairly to entitle the surveyors to an extension of the Time for Completion of the Assignments, or any Section or part thereof, the ASI shall, after due consultation such extension and shall notify the surveyors accordingly.

Superintending Archaeologist  
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Jodhpur Circle, Jodhpur



- c. The execution of the assignment during the extended period also, shall be only under the conditions and at the Total amount specified in the contract. The grant of such extension of time will not bestow on them any right to claim compensation or extra payment at a future date whatsoever. No claim shall be made by the surveyor on the grounds of executing the assignment beyond the completion period stipulated in the contract.

#### **1.14 Total amount of Progress**

- a. If for any reason, which does not entitle the surveyors to an extension of time, the Total amount of progress of the Assignments or any Section is at any time, in the opinion of the ASI, shall so notify the surveyors who shall there upon take such steps as are necessary, subject to the consent of the Engineer, to expedite progress so as to comply with the Time for Completion. The surveyors shall not be entitled to any additional payment for taking such steps.

#### **1.15 Compensation for delay:**

- a. If the surveyor fails to complete the assignment in all respects within the time specified or within the extended time that may be allowed by the ASI as per clause 1.13, the surveyor shall pay or allow to ASI a sum equivalent to 0.5% (half percent) per day inclusive of holidays) or part thereof of the total value of the contract subject to a maximum of 5% of the total value of contract as liquidated damages/late delivery charges and ascertained damages and not by way of penalty, for every day thereof beyond the said period or extended period as the case may be during which the assignment shall remain unfinished. Such damages will be deducted from any amount payable to or to be payable to the surveyor including any securities / guarantees if any available with ASI. The payment of such damages does not relieve the surveyor of his obligations to complete the assignments or from any other of his obligations or liabilities under this contract.

#### **1.16 Remedy on surveyor's failure to carry out the assignment required**

- a. The progress of the assignment at each stage will be subject to the approval of the ASI whose decision as to the Total amount of progress at each stage shall be final and binding on the surveyor. ASI reserves to himself, the right to cancel the contract for unsatisfactory progress in the assignment at any stage.

#### **1.17 Completion Certificate**

- a. Completion certificate shall be issued by the officer in charge on expiry of all the tasks and submission of all reports/ drawings/ documents as indicated in Terms of Reference enclosed to this bid document, to the satisfaction of the ASI.

#### **1.18 Release of Performance Security Deposit:**

- a. The amount deposited by the surveyor, as Security Deposit under this Assignment will be refunded to the surveyor only after satisfactory completion of the assignment pursuant to sub clause 1.15 & 1.16. In case of non-completion of the surveying job within the specified period of 90 days or extended period of time for completion (as per clause 1.13) the Security deposit will be forfeited.



### **1.19 Special conditions of contract**

#### **1.19.1 Work Program**

- a. The bidder shall submit the program of work and inspection report including methodology to be adopted before the start of work.

#### **1.19.2 Safety precautions during progress of works**

- a. The bidder shall take all precautions to ensure safety of the staff, existing utility services, adjoining structures etc., during progress of work. The bidder shall also make necessary arrangement for the safety of his workers, if any accident occurs, the entire responsibility fall on the part of the bidder.
- b. The bidder shall take a note that some parts of the fort may be structurally weak and dilapidated. While surveying the Surveyors or his workers should take adequate care while climbing over them for taking reading. They should check very carefully the condition of the building ahead. At any point, if there is serious problem that may critically affect the survey, the same may be brought to the notice of the officer in charge.
- c. The Surveyors and his workers should not cause any inconvenience to the visitors who visit the monuments or public residing inside the fort.

#### **1.19.3 Damage to Government property or private life & property**

- a. The bidder shall be responsible for all risks to the works and for trespasses and shall make good at his own expense all loss or damage whether to the works themselves or to any other property of the Government (including Utility Services).
- b. ASI is not responsible for the lives of persons or property of others whatsoever may be the cause in connection with or as a result of the execution of works even though all reasonable and proper precautions may have been taken by the bidder. Such cost, loss or damages or compensation (including that payable under the provisions of the Workmen's Compensation Act or any statutory amendments thereof) to any person or persons sustaining damage as omission on the part of the contractor, is to be borne by the bidder.
- c. The amount of any costs or charges (including costs and charges in connection with legal proceedings), which may incur in reference thereto, shall be charged to the or to defend or comprise any claim or threatened legal proceedings or in anticipation of legal proceedings being instituted consequent to the action or default of the bidder to take such steps as may be considered necessary or desirable to ward off mitigate the effect of such proceedings, charging to the bidder as aforesaid any sum or sums of money which may be paid and any expenses whether for reinstatement or otherwise which may be incurred and the propriety of any such payment, defence or comprise and the incurring of any such expenses shall not be called in question by the bidder.



#### **1.19.4 Risks and Cost**

- a. In case bidder fails to complete work as per schedule, ASI has discretion to get the work done completed by any other agency at risk and cost of the agency to which the work has initially been awarded by giving 7 days notice.

#### **1.19.5 Alteration to scope of work**


- a. The department or representative shall have rights to make any alteration, omission addition substitution for the original work. No claim whatever on account of above shall be entertained except the payment for the actual work done.

#### **1.19.6 Other conditions**

- a. In case of premature termination, no extra compensation shall be payable. Payment of remuneration in that case will be made to the extent the services rendered till that time can be made use of by ASI, limited to the period for which the agency had actually rendered the service and subject to the intermediate targets being adhered to as per the work schedule mutually agreed to. No notice of termination or remuneration thereof will be necessary and continuance shall be solely at the discretion of Archaeological Survey of India.
- b. The drawings, reports, data, etc., used for the survey work shall be the sole property of Archaeological Survey of India and the bidder will not reproduce or pass on these to any other person or firm etc.,
- c. The format and titles of all the drawings to be submitted by the bidder shall be as per the guidelines and demand of ASI.
- d. All field books, note books, floppies, drawings and other documents containing field data gathered during traverse survey shall be handed over to ASI and bidder shall have no claim or use whatsoever. The bidder shall not reproduce any data collected from the work in any form.
- e. In case of any discrepancy in the description of work in the tender documents, the decision made by Archaeological Survey of India shall be final and binding on the bidder.
- f. Any error in description, quantity or rate in schedule of quantity or any omission there from shall not vitiate the contract or release the bidder from the execution of the whole or any part of the contract or works comprised there in according to drawings and specifications or from any of his obligations under the contract.
- g. All the documents and drawings created out of the assigned work will become the sole property of ASI and ASI will be free to use the same in any manner deemed fit.
- h. The agency will exercise all responsible skill, care and diligence in the performance of the service under this work and shall carry out all the responsibilities with recognized latest professional standards.

I, as authorised signatory, have read the above conditions fully, *particularly the Clause 1.12 Terms of Payment and the procedure adopted for calculation of area*. I have fully understood them and agree to abide by them.

(Signature of authorised signatory and seal)

  
Superintending Archaeologist  
Archaeological Survey of India  
Jodhpur Circle, Jodhpur



## Instructions for Online Bid Submission

The Bidders are required to submit soft copies of their Bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the Bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their Bids online on the CPP Portal.

More information useful for submitting online Bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

### REGISTRATION

- 1) Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “**Online Bidder Enrolment**” on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the Bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the Bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / NCode / EMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a Bidder. Please note that the Bidders are responsible to ensure that they do not lend their DSC’S to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

### SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate Bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the Bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the Bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the Bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The Bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

### PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their Bids.



- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the Bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the Bid.
- 3) Bidder, in advance, should get ready the Bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF / JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every Bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the Bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a Bid, and need not be uploaded again and again. This will lead to a reduction in the time required for Bid submission process.

### **SUBMISSION OF BIDS**


- 1) Bidder should log into the site well in advance for bid submission so that they can upload the Bid in time i.e. on or before the Bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The Bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of Bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during Bid submission time. Otherwise the uploaded bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial Bids in the format provided and no other format is acceptable. If the price Bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the Bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the Bidder). No other cells should be changed. Once the details have been completed, the Bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the Bidder, the Bid will be rejected.
- 6) The server time (which is displayed on the Bidder's dashboard) will be considered as the standard time for referencing the deadlines for submission of the Bids by the Bidders, opening of Bids etc. The Bidders should follow this time during Bid submission.



- 7) All the documents being submitted by the Bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorised persons until the time of Bid opening. The confidentiality of the Bids is maintained using the secured Socket Layer 128 bit encryption technology Data Storage encryption of sensitive fields is done. Any Bid document that is uploaded to the server is subjected to symmetric encryption using (I a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/Bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorised Bid openers.
- 8) The uploaded tender documents become readable only after the tender opening by the authorized Bid openers.
- 9) Upon the successful and timely submission of Bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful Bid submission message & a Bid summary will be displayed with the Bid no. and the date & time of submission of the Bid with all other relevant details.
- 10) The Bid summary has to be printed and kept as an acknowledgement of the submission of the Bid. This acknowledgement may be used as an entry pass for any Bid opening meetings.

#### **ASSISTANCE TO BIDDERS**

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online Bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk Mobile Number - +918826246593 Tel : The 24x7 Help Desk Number 0120-4200462, 0120-4001002.

  
**Superintending Archaeologist**  
Archaeological Survey of India  
Jodhpur Circle, Jodhpur

TENDER ACCEPTANCE LETTER  
(To be given on Company Letter Head)

Date:

To,

**The Superintending Archaeologist,  
Archaeological Survey of India,  
Jodhpur Circle Arid forest Research Institute Campus  
Krishi Upaj Mandi,  
New Pali Road, Jodhpur**

Sub: Acceptance of Terms & conditions of tender

Name of work:- Topographical and Contour Survey of Protected, Prohibited & Regulated area around Centrally Protected Monuments/sites, under the jurisdiction of Jodhpur Circle.

Dear Sir,

I/ We have downloaded / I obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely.

1.....

2.....

as per your advertisement, given in the above mentioned website

2. I/We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. to (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms & conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization to have also been taken into consideration, while submitting this acceptance letter.

4. I/We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.

5. I/We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

  
**Superintending Archaeologist  
Archaeological Survey of India  
Jodhpur Circle Jodhpur**



## Annexure – 1

**Topographical and Contour Survey of protected, prohibited & regulated area around centrally protected monuments/sites under the jurisdiction of Jodhpur Circle.**

**Name of monument :**

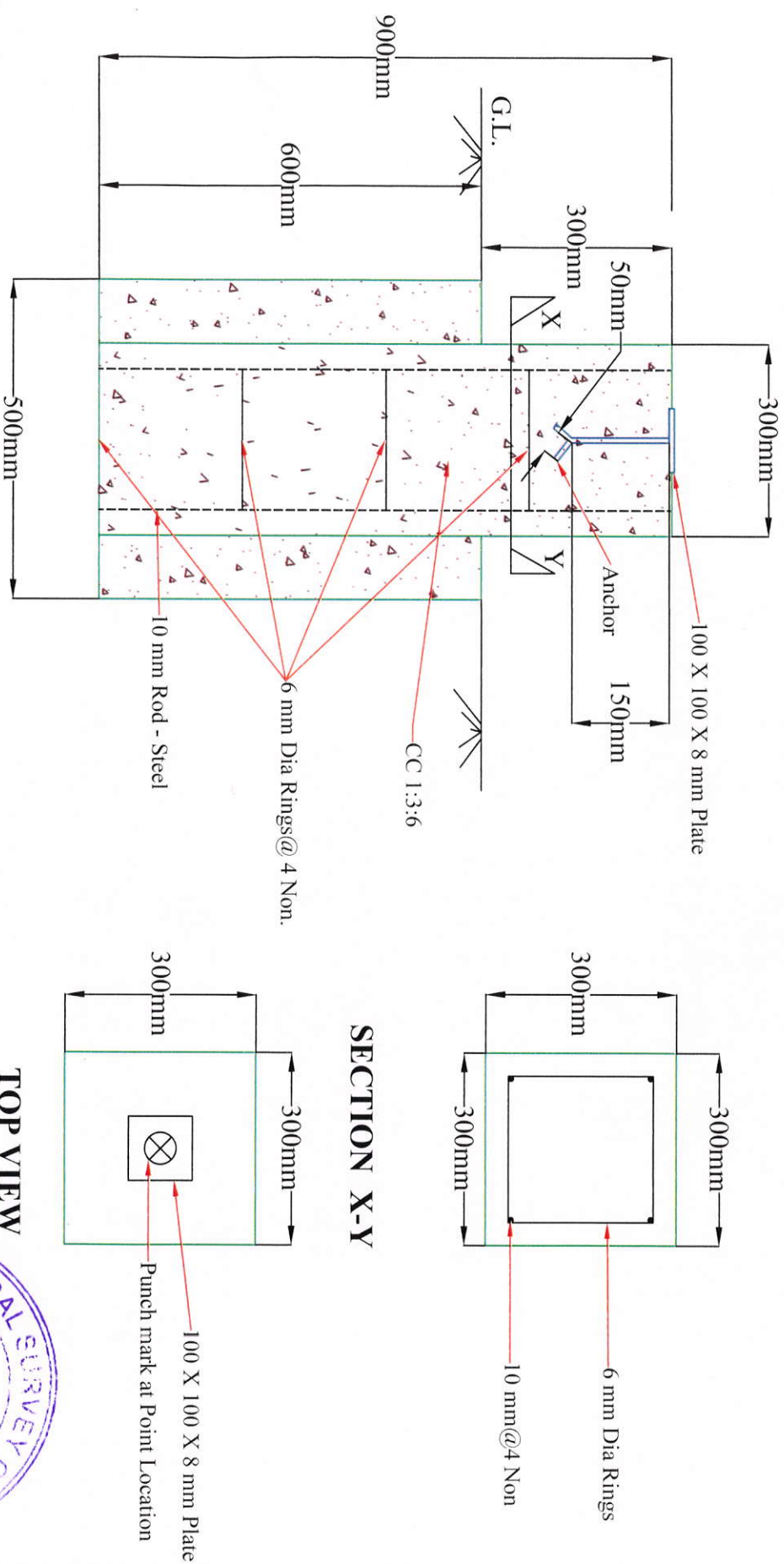
**Location i.e. name of Area/ Village / Tehsil/ District :**

Sl. No.	House / Plot number	Survey/ Khasra number as per map of Municipal corporation/ Development authority/ Revenue department, in which construction falls	Name of Area/ Village/ Colony, in which construction falls	Numbering, if given by the Surveyor	Name of owner (S) and occupants	Number of floors	Type of construction (Traditional / Modern)	Usage (Residential/ commercial/ institutional/ religious/ industrial etc.)	Remarks, if any

  
**Superintending Archaeologist**  
 Archaeological Survey of India  
 Jodhpur Circle, Jodhpur

## ANNEXURE-2

### BENCHMARK FOR PROVISION OF TOPOGRAPHICAL AND CONTOUR SURVEY OF PROTECTED, PROHIBITED & REGULATED AREA AROUND CENTRALLY PROTECTED MONUMENTS/SITES, UNDER THE JURISDICTION OF JODHPUR CIRCLE



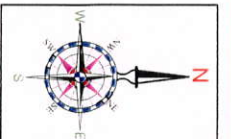




DRG.NO.-JDH/AJM/2, 3 /2018

ARCHAEOLOGICAL SURVEY OF INDIA

Arid Forest Research Institute Campus, Kirti Udyi Mandi  
New Fall Road, Jodhpur, Rajasthan - 342005



Name of Monument

A- THE MARBLE PAVILIONS AND  
BALUSTRADE ON THE AVASAGAR  
BUND AND THE RUINS OF THE MARBLE  
HAWAIIAN BEHIND THE ANA SAGAR BUND  
B- SAHELI BAZAR BUILDINGS IN DALULAT  
BAGH, AJMER

Location

Ajmer  
Ajmer  
Rajasthan

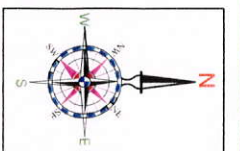
Google Plan

Legend	
ITEM	SYMBOL
PROTECTED AREA LINE	—
PROHIBITED AREA LINE	—
REGULATED (300 M.) AREA LINE	—

BUILT-UP AREA 86 ACRES  
OPEN AREA 49 ACRES







DRG.NO.-JDH/AJM/4/2018

ARCHAEOLOGICAL SURVEY OF INDIA  
Arid Forest Research Institute Campus, Kirti Nagar  
New Pali Road, Jodhpur Circle, Jodhpur  
Rajasthan - 342005

Name of Monument Delhi gate Ajmer city, consisting of one archway  
Location Ajmer City  
Taluk Ajmer  
Dist. Ajmer  
State Rajasthan

### Google Plan

Legend	
ITEM	SYMBOL
PROTECTED AREA LINE	—
PROHIBITED AREA LINE	—
REGULATED (300 M ) AREA LINE	—

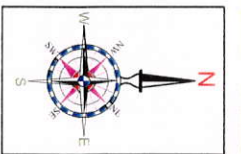
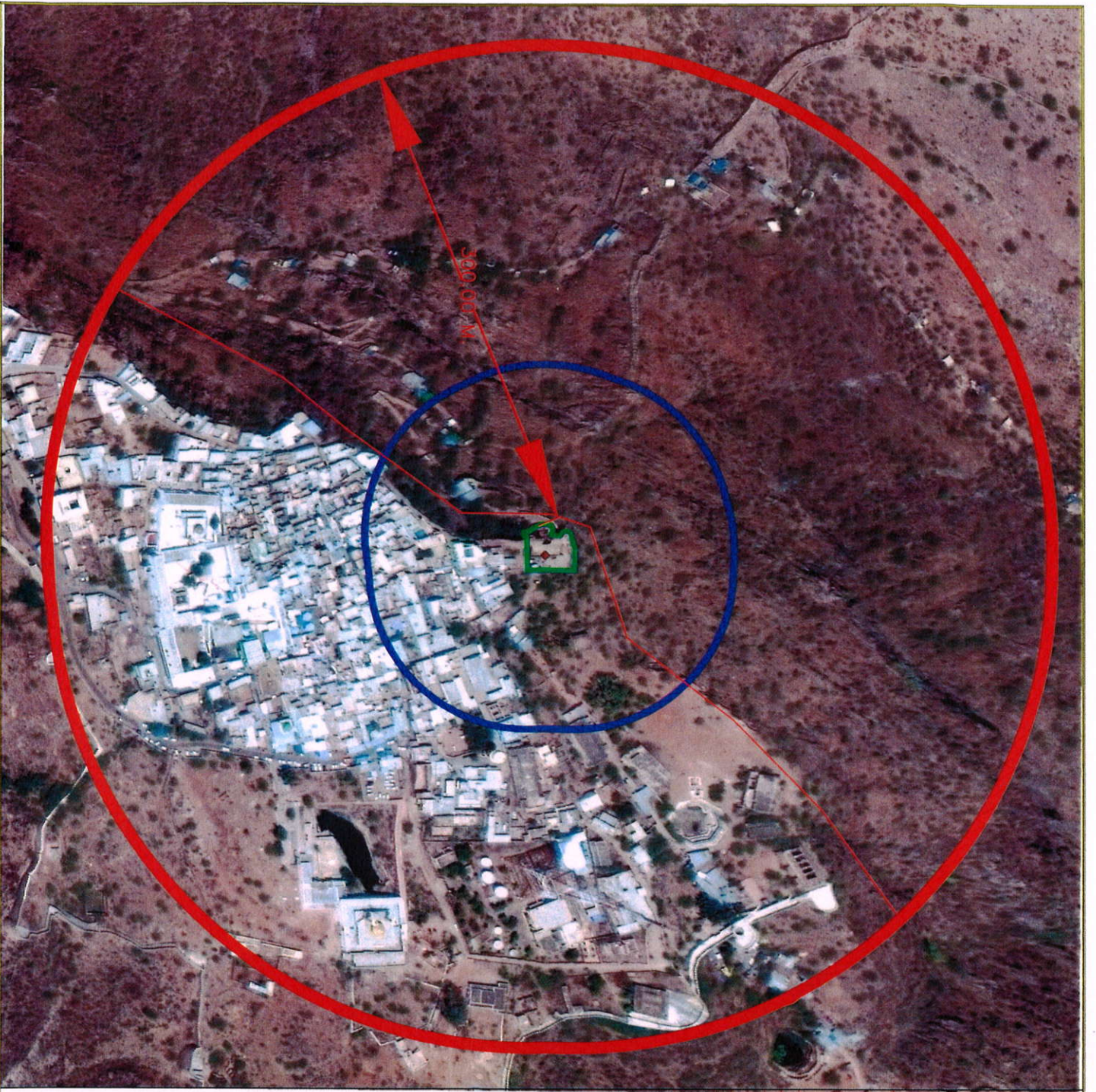
BUILT-UP AREA 75.84 ACRES  
OPEN AREA 0.00 ACRES



SCALE IN METER







DRG.NO.-JDH/AJM/5/2018

ARCHAEOLOGICAL SURVEY OF INDIA  
Arid Forest Research Institute Campus, Jodhpur  
New Pali Road, Jodhpur Circle, Jodhpur  
Rajasthan -342005

Name of Monument	Gateway of Taragarh Hill
Location	Taragarh village
Tahsil	Ajmer
Dist.	Ajmer
State	Rajasthan

Google Plan

Legend	
ITEM	SYMBOL
BUILT-UP AREA LINE	—
PROHIBITED AREA LINE	—
REGULATED (300 M.) AREA LINE	—

BUILT-UP AREA 363.1ACRES  
OPEN AREA 41.87ACRES





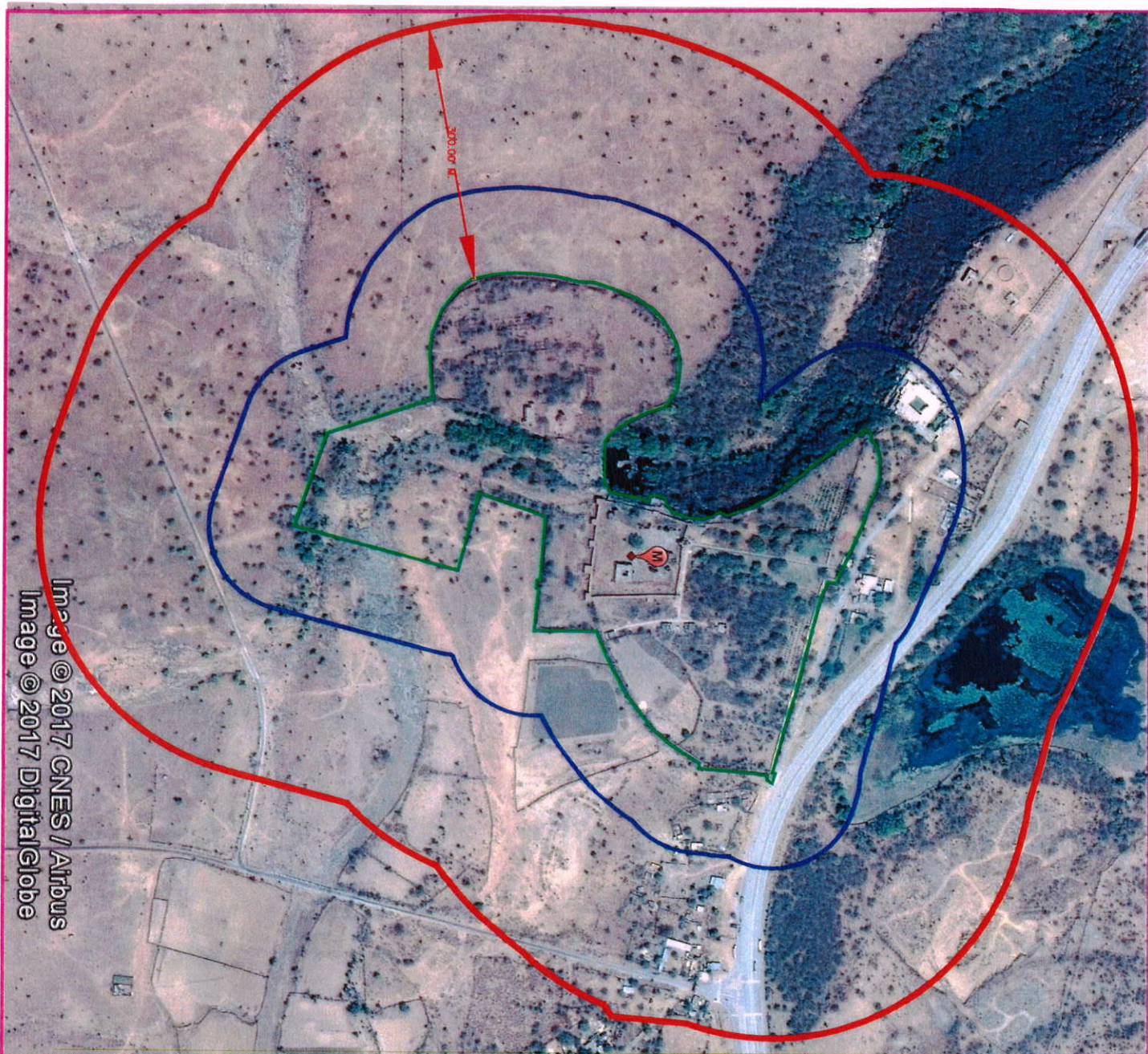
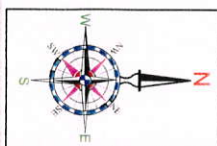


Image © 2017 CNES / Airbus  
Image © 2017 DigitalGlobe



DRG.NO.-JDH/CHT/6/2018

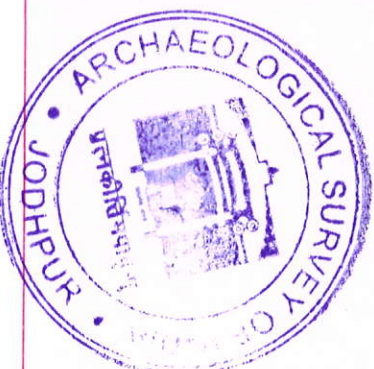
ARCHAEOLOGICAL SURVEY OF INDIA  
Arid Forest Research Institute Campus, Krishi Udy Mandi  
New Pall Road, Jodhpur Circle, Jodhpur  
Rajasthan -342005

Name of Monument: Meral (Maharaj) Temple and Math  
Location: Village Meral  
Taluk: Begu  
District: Chittorgarh  
State: Rajasthan

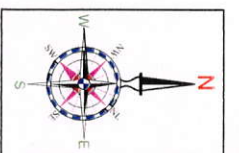
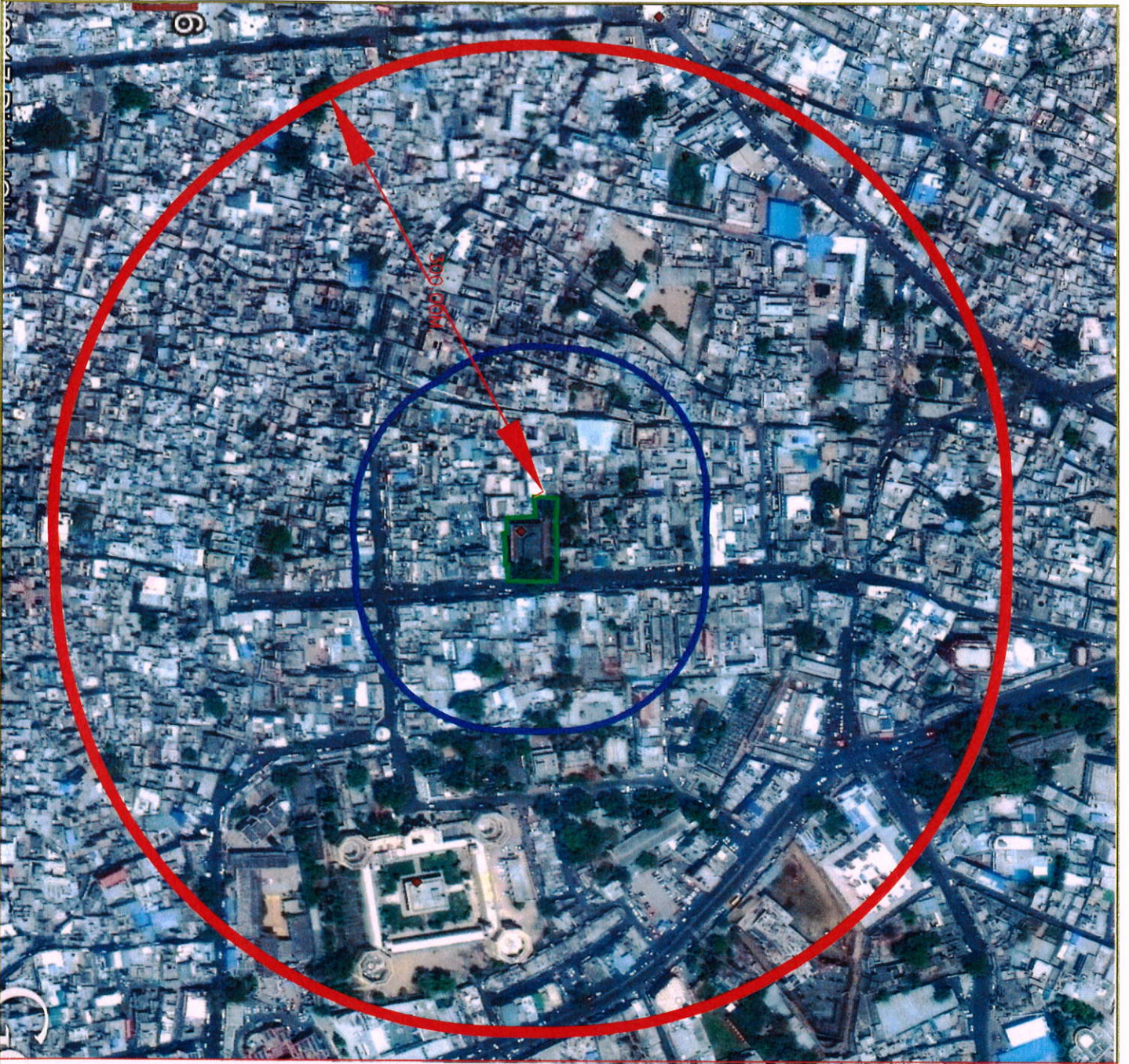
### Site Plan

Legend	
ITEM	SYMBOL
PROTECTED AREA LINE	
PROHIBITED AREA LINE	
REGULATED AREA LINE (300 M.)	

BUILT-UP AREA: 0 ACRES  
OPEN AREA: 274 ACRES







DRG.NO.-JDH/AJM/1/2018

ARCHAEOLOGICAL SURVEY OF INDIA

And Forest Research Institute Campus, Kirti Ujji Mandi  
New Path Road, Jodhpur Circle, Jodhpur  
Rajasthan-342005



Name of Monument	The Badshahi Haveli in the Naya Bazar
Location	Ajmer
Tahsil	Ajmer
Dist.	Ajmer
State	Rajasthan

### Google Plan

Legend	
ITEM	SYMBOL
PROTECTED AREA LINE	
PROHIBITED AREA LINE	
REGULATED (300 M.) AREA LINE	

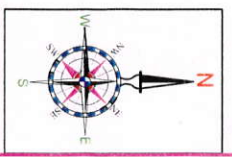
BUILT-UP AREA 82.95 ACRES  
OPEN AREA 0.00 ACRES



SCALE IN METER







DRG.NO.-JDH/AJM/7/2018

ARCHAEOLOGICAL SURVEY OF INDIA  
Arid Forest Research Institute Campus, Krishi Udyi Mandi  
New Pall Road, Jodhpur Circle, Jodhpur  
Rajasthan -342005

Name of Monument	Fort of Including Ancient Temples
Location	Jodhpur
Tahsil	Jodhpur
Dist.	Jodhpur
State	Rajasthan

Google Plan

ITEM	SYMBOL
PROTECTED AREA LINE	—
PROHIBITED AREA LINE	—
REGULATED (300 M.) AREA LINE	—



BUILT-UP AREA 192 ACRES  
OPEN AREA 0.00 ACRES

